

MINUTES OF MEETING

The following is a summary of the discussions and actions taken at the Port of the Islands Community Improvement District (CID) Board of Supervisors Meeting.

PORT OF THE ISLANDS COMMUNITY IMPROVEMENT DISTRICT

The meeting of the Board of Supervisors of the Port of the Islands Community Improvement District was held Friday March 15, 2019 at 9:00 a.m. at the Orchid Cove Community Center on 25005 Peacock Lane in Naples, Florida 34114.

Present and constituting a quorum were:

Tony Davis	Chairman
Russell Kish	Vice Chairman
Norine Dillon	Assistant Secretary
Teri O'Connell	Assistant Secretary
Kathryn Kehlmeier	Assistant Secretary

Also present were:

Cal Teague	District Manager
Dan Cox	District Attorney
Ron Benson	District Engineer
Jeremy Fisher	Florida Utility Solutions (FUS)
Robert Soto	Soto's Lawn Service
Susan Boylan	Sheriff's Office
Fire Chief	Greater Naples Fire Rescue District
Residents	

FIRST ORDER OF BUSINESS

Call to Order and Roll Call

The meeting was called to order and the District Manager called roll. All Board members were present. Also present were Jeremy Fisher from Florida Utility Solutions, Robert Soto from Soto's Lawn Service, Susan Boylan from the Sheriff's Office, the Fire Chief and staff from the Greater Naples Fire Rescue District, District Attorney Dan Cox and District Engineer Ron Benson.

The Chairman introduced Susan Boylan from the Sheriff's office. She gave the Board a quick presentation and let the Board know that the Sheriff's office would like to hold a crime prevention class after the next Board meeting. Then she answered questions from the Board as well as the audience.

SECOND ORDER OF BUSINESS

Approval of the Agenda

The Agenda was presented and accepted.

On MOTION by Chair Davis, seconded by Supervisor Kehlmeier, with all in favor, the Agenda was approved as presented.

THIRD ORDER OF BUSINESS

Audience Comments on Agenda Items

There being none, the next Order of Business followed.

FOURTH ORDER OF BUSINESS

Approval of Meeting Minutes

A. Regular Meeting Minutes from February 15, 2019

The Meeting Minutes were presented with changes noted to lines 194 and 195.

On MOTION by Supervisor Dillon, seconded by Supervisor Kehlmeier, with all in favor, the Regular Meeting Minutes for February 15, 2019 were approved as amended.

FIFTH ORDER OF BUSINESS

Communications

The Chairman invited the Fire Department staff to speak on the progress of the fire hydrant painting. The Fire Chief and other staff members were in attendance from the Greater Naples Fire Rescue District. Their staff reported that the project was delayed due to spring break and children being outside playing. They will be starting the project Monday or Tuesday. There are 72 hydrants. They are going to go through and flow, lubricate and identify any problems with any of the hydrants. The next step in the process will be to pressure wash the hydrants. Once they are dry, they will paint them. The whole process should take two weeks.

SIXTH ORDER OF BUSINESS

Old Business

A. Review of Landscape Maintenance Performance

i. Review of Inspection Report

The District Manager gave the Board Mr. Soto's written report and Mr. Soto gave his verbal report. Mr. Soto reported on a lot that has tall unruly grass, which the District Manager is going to report to code enforcement.

ii. Irrigation Concerns

Mr. Soto reported that yearly mulch has been taken care of and the main line on union road has been repaired.

iii. Any proposals to be considered

- Estimate 2883 is to replace some Agave and the Board mutually agreed to approve this without a motion.

- Estimate 2863 was presented to the Board to have the clock replaced on Cays Drive. Ants got in and destroyed it and it has been glitching ever since. The Board approved Estimate 2863 and asked Mr. Soto to find a way to keep the ants out to prevent future damage.

On MOTION by Supervisor Dillon, seconded by Chairman Davis, with all in favor, estimate 2863 was approved.

B. Drainage System Cleaning and Maintenance Plan

The Field Manager is working on elevation for this project and needs obstruction areas lowered. The Board asked the District Engineer to get with the Field Manager on this project and bring a survey/proposal for next month's meeting.

C. R.O.W. Easement Discussion/Update

The Board asked to have this item removed from the Agenda as they are still waiting to hear back.

D. Fire Hydrant Painting Update

Discussed under First Order of Business at the beginning of the meeting.

E. Assessment Issues

The District Manager reported that language needed to be added to the rules regarding the General Fund and assessments. Mr. Teague reported that hotel room and suite assessments will go up by \$158.18 per year per unit. There was discussion regarding increasing assessments for dock slips at the marina. The District Manager and District Attorney are to contact the County regarding the issues the Board is having with individuals parking oversized boats at the marina. The board would also like a copy of the County's rules for docking. Sizing of boats in ratio to dock size has to be determined so that the county can enforce slips. Assessment increases at the marina will be discussed further at next meeting. The next meeting will be the hearing for assessment rules. The Board may decide to delay the hearing until they decide how to move forward with marina assessment increases.

F. Well #1 Flow Meter Replacement Update

Task has been completed.

SEVENTH ORDER OF BUSINESS

New Business

There being none, the next Order of Business followed.

EIGHTH ORDER OF BUSINESS

Manager's Report

A. Storm Loss Reimbursement

The District Manager reported that this is still pending. The Board would like this topic removed until there is positive news to tell.

B. Financial Statements for period ending February 28, 2019

The financials were presented, discussed and accepted.

On MOTION by Chairman Davis, seconded by Supervisor Kehlmeier, with all in favor, the financials for period ending February 28, 2019 were accepted.

C. Utility Billing Updates

The District Manager reported that the last billing was slightly delayed but other than that there have been no issues.

D. Website ADA Compliance Update

The District Manager reported that he has a kick off meeting next week with the company and then they will start designing for the project. He also reported that he is very pleased with this company and their staff.

E. CMAC Agreement Termination

The District Manager explained that he received a call from Mr. Gilbert at Florida Utility Solutions regarding a model plane crashing into the plant. Therefore, he sent out a thirty-day termination letter for the contract between the CID and CMAC to give the Board time to decide how they would like to proceed on this matter.

Cliff MacMorris, the President of CMAC, was in attendance to speak on the club's behalf and try to get the Board to reconsider terminating the agreement. Mr. MacMorris stated that in the three years they have been flying at that location, there has not been another incident of a crash and he was not made aware of the club members flying over the plant.

The Board is concerned regarding the Patriot Act in reference to any tampering with the CID's water supply that a crash could cause. The Board voted to give CMAC a thirty-day extension to figure out solutions to prevent this from occurring in the future, such as moving the flying path and adding cameras to the area. CMAC is to present solutions at the April meeting and there the Board will decide whether to terminate the agreement.

On MOTION by Chairman Davis, seconded by Supervisor Kehlmeier, with all in favor, CMAC has a thirty-day extension on the termination of the agreement.

F. Fiscal Year 2020 Budget Schedule

The District Manager discussed this briefly with the Board.

G. Fiscal Year 2020 Draft Budget

The District Manager discussed this briefly with the Board so that they can begin thinking of any changes needed, as they will be working on the Budget at next month's meeting.

NINTH ORDER OF BUSINESS

Field Manager's Report

A. Field Report for March

The Field Report for March was presented and reviewed by the Board. No Supervisor requests were made.

i. Other follow-up items

There being none, the next Order of Business followed.

TENTH ORDER OF BUSINESS

Utility Operations

A. Utility Operations Report for March

Jeremy Fisher reported to the Board that everything is working well for the most part. Mr. Fisher reported that a few things are being worked on. A Board member commented that water usage has gone down this year compared to last year. The speculation was because a water line burst at the old hotel last year and that water line was shut off.

ELEVENTH ORDER OF BUSINESS

Engineer's Report

There being none, the next Order of Business followed.

TWELFTH ORDER OF BUSINESS

Attorney's Report

A. Parcel 13 Water Frontage

The District Attorney's report was presented as well as a copy of a letter regarding this topic. Mr. Cox was in attendance to fill in the Board on the progress and answer any questions.

THIRTEENTH ORDER OF BUSINESS

Supervisor's Requests and/or Comments

Supervisor Dillon asked about the switch from Sure Payroll to ADP. The District Manager explained that Sure Payroll kept adding on fines and charges because they didn't understand that the CID is governmental. Mr. Teague explained that the cost for both

companies yearly is around the same amount, but ADP is a better company with less issues than they were having with Sure Payroll.

FOURTEENTH ORDER OF BUSINESS

Audience Comments

Jeanie Kungel asked for more clarification on the live aboards at the marina as well as how they are going to charge for boat size. Mrs. Kungel also suggested that we bill slips as live aboards and then have them apply for variance.

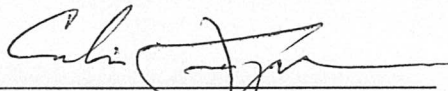
FIFTEENTH ORDER OF BUSINESS

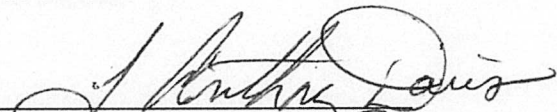
Adjournment

There being no further Orders of Business, the meeting was adjourned at 11:16 a.m.

On MOTION by Supervisor Dillon, seconded by Chairman Davis, with all in favor, the meeting was adjourned at 11:16 a.m.

The next Meeting will occur on April 19, 2019 at 9:00 a.m.


Secretary/Assistant Secretary


Chairman/Vice Chairman