

**PORT OF THE ISLANDS
COMMUNITY IMPROVEMENT DISTRICT**



SEPTEMBER 20, 2019
BOARD OF SUPERVISORS MEETING
AGENDA PACKET



PORT OF THE ISLANDS COMMUNITY IMPROVEMENT DISTRICT

PREMIER DISTRICT MANAGEMENT, LLC
3820 Colonial Blvd. Suite 101 ▪ Fort Myers ▪ FL 33966
Telephone: (239) 690-7100 ▪ Email: info@cddmanagement.com

Board of Supervisors
Port of The Islands CID

September 11th, 2019

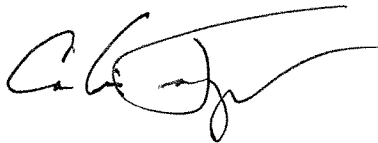
Dear Supervisors,

The regular meeting of the Port of The Islands Community Improvement District Board of Supervisors will be held on Friday, September 20th, 2019 at 9 a.m. at the Orchid Cove Clubhouse on 25005 Peacock Lane in Naples, FL. The Agenda is included in Section 2 and the points of interest are as follows:

- As per usual, enclosed are the regular Meeting Minutes and the Financials for August.
- Included is the code of compliant letter
- FY 2020 meeting schedule
- Field Manager's Report for September
- Any other information or handouts will be distributed at the meeting

Any supporting documents not enclosed will be distributed at the meeting. The **next meeting is scheduled for October 18, 2019**, if there are any questions or requests prior to the meeting, feel free to contact me.

Respectfully,



Calvin Teague
District Manager

Port of The Islands Community Improvement District Meeting Agenda

September 20, 2019 at 9:00 AM

1. Call to Order and Roll Call
 2. Approval of the Agenda
 3. Audience Comments on Agenda Items
 4. Approval of Meeting Minutes
 - A. Regular Meeting Minutes from August 16, 2019
 5. Communications
 6. Code Enforcement Compliant.
 7. Staff Reports
 - A. Utility Operations
 - i. Utility Operations for September.
 - ii. Backflow Prevention Update.
 - iii. Lift Station Rehab
 - B. Review of Landscape Maintenance Performance
 - i. Review of Inspection Report
 - ii. Irrigation Concerns
 - C. Managers Report
 - i. Financial Statements for Period Ending August 31, 2019
 - ii. Utility Billing Updates
 - iii. Website ADA Compliance
 - iv. Mosquito Spraying
 - v. Setting FY 2020 Meeting Schedule
 - D. Field Manager
 - i. Field Report for September
 - ii. Other Follow Up Items
 - E. Engineer's Report
 - F. Attorneys Report
 - i. Parcel 13 Water Frontage Update
 8. Old Business
 - A. Drainage System Cleaning and Maintenance Plan Update
 - B. Fire Hydrant Painting Update
 - C. Concrete Repair Update
 9. New Business
-

10. Supervisor's Requests and/or Comments

11. Audience comments

12. Adjournment

Next Meeting: October 18, 2019 at 9:00 AM



**DRAFT
MINUTES OF MEETING**

The following is a summary of the discussions and actions taken at the Port of the Islands Community Improvement District (CID) Board of Supervisors Meeting.

**PORT OF THE ISLANDS
COMMUNITY IMPROVEMENT DISTRICT**

The meeting of the Board of Supervisors of the Port of the Islands Community Improvement District was held Friday August 16, 2019 at 9:00 a.m. at the Orchid Cove Community Center on 25005 Peacock Lane in Naples, Florida 34114.

Present and constituting a quorum were:

Tony Davis	Chairman
Russell Kish	Vice Chairman
Norine Dillon	Assistant Secretary
Teri O'Connell	Assistant Secretary
Kathryn Kehlmeier	Assistant Secretary

Also present were:

Cal Teague	District Manager
Ron Benson	District Engineer
Dan Cox	District Attorney
Robert Soto	Soto's Lawn Service
Mitch Gilbert	Florida Utility Solutions (FUS)
Residents	

FIRST ORDER OF BUSINESS

Call to Order and Roll Call

The meeting was called to order and the District Manager called roll. All Board members were present. Also present were District Engineer Ron Benson, District Attorney Dan Cox, Robert Soto of Soto's Lawn Service and Mitch Gilbert from FUS.

SECOND ORDER OF BUSINESS

Approval of the Agenda

The Agenda was approved as presented.

On MOTION by Supervisor Kehlmeier, seconded by Supervisor Dillon, with all in favor, the Agenda was approved as presented.

THIRD ORDER OF BUSINESS

**Audience Comments on
Agenda Items**

There being none, the next Order of Business followed.

FOURTH ORDER OF BUSINESS

Budget Public Hearing

The District Manager discussed the budget briefly and stated that the ERC's were adjusted for the boat slips and hotel condominiums.

On MOTION by Chairman Davis, seconded by Supervisor Dillon, with all in favor, the budget public hearing opened at 9:40 a.m.

The District Manager notified the Board that a letter was received from the Attorneys' representing Prepmac, asking the Board to fulfil a public records request. This records request was fulfilled.

Gregory Woods introduced himself and stated that he is representing Prepmac and Alligator Boys in the matter of the boat slip ERC increase. Mr. Woods stated that Prepmac owns 95 slips at the marina and Alligator Boys owns 4. He also stated that he sent in a letter with his clients' objections to the hearing. Mr. Woods listed several reasons why his clients' object to the boat slip ERC increase.

There being no further audience comments, the Board closed the public hearing.

On MOTION by Chairman Davis, seconded by Supervisor O'Connell, with all in favor, the budget public hearing closed at 9:45 a.m.

The District Attorney, District Manager and the Board addressed the arguments Attorney Woods presented.

A. Resolution 2019-04

On MOTION by Supervisor Dillon, seconded by Chairman Davis, with all in favor, Resolution 2019-04 is approved.

B. Resolution 2019-05

On MOTION by Chairman Davis, seconded by Supervisor Kehlmeier, with all in favor, Resolution 2019-05 is approved.

FIFTH ORDER OF BUSINESS

Approval of Meeting Minutes

A. Regular Meeting Minutes from July 19, 2019

The Meeting Minutes were presented and approved.

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On MOTION by Chairman Davis, seconded by Supervisor Dillon, with all in favor, the Regular Meeting Minutes for July 19, 2019 were approved as presented.

SIXTH ORDER OF BUSINESS **Communications**

A. Letter of Objection to Assessments

This was discussed under Agenda item 4. Budget Public Hearing.

SEVENTH ORDER OF BUSINESS **Staff Reports**

A. Utility Operations

ii. Utility Operations for August

Mr. Gilbert was present to give his report to the Board on the following topics:

- The water plant is operating smoothly.
- The wastewater plant lift station is offline in bypass mode. It is being coded and will be ready to get put back together next week.
- The cleaning of the plant is ongoing.
- All the lift stations are working well.
- They had to replace a pump on the Stella Maris lift station.
- Lastly, there was a small water leak which has been repaired.

B. Review of Landscape Maintenance Performance

i. Review of Inspection Report

Mr. Soto informed the Board that Collier County Growth Management is now paying close attention to lake maintenance regarding fertilizing to prevent algae growth. Mr. Soto stated that he has a meeting with them to discuss this further and get more information. Mr. Soto also stated that Collier Country Growth Management will be monitoring the lakes and taking samples.

Mr. Soto informed the Board that when the trees are finished being trimmed, he will have recommendations on what to plant in the medians.

Mr. Soto presented to the Board an idea to use safety overflow pipes for the swales. He recommended waiting until winter to install these as it is rainy season now. The Board asked that the District Engineer, Field Manager and Mr. Soto get together and see if this project is possible and whether a modification to the permit would be necessary.

ii. Irrigation Concerns

There being none, the next Order of Business followed.

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C. Manager’s Report

i. Financial Statements for Period Ending July 31, 2019

The financials were presented, discussed and accepted.

On MOTION by Chairman Davis, seconded by Supervisor Dillon, with all in favor, the financials for period ending July 31, 2019 were accepted.

ii. Utility Billing Updates

The District Manager discussed this topic briefly and stated that everything is on schedule for the upcoming billing cycle.

iii. Website ADA Compliance Update

The District Manager reported that the website is almost complete.

iv. Mosquito Spraying

It was discussed that the mosquitos are not as bad as last year. They have been spraying about three times a week.

D. Field Manager

i. Field Report for August

The Field Report for August was presented and reviewed by the Board, with comments as follows:

- The District Manager discussed options on how to make the ponds look nicer such as adding plants to the shores.
- The District Manager stated that there are two small sink holes that the Field Manager is monitoring.
- A Willow Tree and a Cabbage Palm Tree are growing together. Therefore, the Board agreed to have the Willow Tree cut.
- The Board asked that the District Manager send a registered letter to the homeowner regarding the culvert with the paver sand that needs to be removed.

ii. Other Follow Up Items

There being none, the next Order of Business followed.

195 **E. Engineer's Report**

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197 There being none, the next Order of Business followed.
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199 **F. Attorney's Report**

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201 **i. Parcel 13 Water Frontage**

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203 The District Attorney notified the Board that he still has not heard back from the
204 County.
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206 **EIGHTH ORDER OF BUSINESS** **Old Business**

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208 **A. Drainage System Cleaning and Maintenance Plan**

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210 This was discussed under 7. B. i. Review of Inspection Report.
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212 **B. Fire Hydrant Painting Update**

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214 Mr. Gilbert agreed to have his staff complete this project.
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216 **C. Highway Striping and Asphalt Repair Update**

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218 The District Manager stated that this project has been completed.
219

220 **NINTH ORDER OF BUSINESS** **New Business**

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222 **A. Sidewalk Repairs**

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224 Two estimates were submitted last month for \$10,350 each and this month an estimate
225 from Tincher Concrete Construction (TCC) was received for \$8,291.50.
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227 On MOTION by Supervisor Dillon,
228 seconded by Supervisor Kish, with all in
229 favor, the Board accepts TCC's
230 proposal for \$8,291.50.

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232 **TENTH ORDER OF BUSINESS** **Supervisor's Requests and/or**
233 **Comments**

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235 Supervisor Dillon requested that a sign be removed from the edge of the Parcel 13
236 property by Mr. Pepin or Mr. Gilbert. Mr. Gilbert commented that he would complete this task.
237

238 Supervisor Dillon expressed her concern that CMAC left items at their old site. She
239 asked the District Manager to contact them and inquire about their time frame for moving to the
240 new site.
241

242 Supervisor Dillon stated that she spoke with the Director of Code Enforcement and he
243 informed her that they are having trouble finding a contractor to improve on the items that have
244 been brought to their attention.

245

246 **ELEVENTH ORDER OF BUSINESS**

Audience Comments

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248 An audience member asked what would happen if someone does not pay their boat
249 assessment. He also asked whether the Board thought there would be a lawsuit regarding this
250 increase. The Board stated that they weren't certain yet if a lawsuit will be filed for the increase.

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252 **TWELVTH ORDER OF BUSINESS**

Adjournment

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254 There being no further Orders of Business and,

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256 On MOTION by Supervisor Dillon,
257 seconded by Chairman Davis, with all in
258 favor, the meeting was adjourned at
259 11:08 a.m.

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262 **Next Meeting: September 20, 2019 at 9:00 a.m.**

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266 _____
Secretary/Assistant Secretary

_____ **Chairman/Vice Chairman**

Date: August 27, 2019
 Ordinance: CL 54-185(a)
 Case Number: CENA20190010149

**COLLIER COUNTY CODE ENFORCEMENT
 NUISANCE ABATEMENT NOTICE OF VIOLATION**

PORT OF THE ISLANDS CID % PREMIER DIST MGMT

3820 COLONIAL BLVD #101

FORT MYERS, FL 33966

Property Legal Description: 4 52 28 A PARCEL OF LAND IN THE E1/2 SEC 4 DESC BY HOLE MONTES LEGAL
 DESC REF AS DWG #B-6212 FROM 10-23-07 AND MADE

Folio: 1058920005

Location: 12425 Union RD, Naples

Dear Property Owner:

According to the official records of this County, you are the owner of the above-described property. As such, you are hereby notified that Code Enforcement Personnel on August 20, 2019, determined that a public nuisance exists on your property pursuant to the following County Code of Laws and Ordinances:

Environment. Weeds Litter and Exotics. Declaration of Public Nuisance. Collier County Code of Laws and Ordinances Chapter 54, Article VI, Section 54-185(a)

a. The accumulation of weeds, grass, or other similar non-protected overgrowth in excess of 18 inches in height is hereby prohibited and declared to be a public nuisance when located upon any mowable lot, and which lot has been specifically described by legal description and which condition has been determined by the county administrator or his designee to be a public nuisance pursuant to this article. Such mowable lot is, or may reasonably be expected to become, infested or inhabited by non-protected rodents, vermin or wild animals, or may furnish a breeding place for mosquitoes, or threaten or endanger the public health, safety or welfare, or may reasonably be expected to cause disease, or adversely affect and impair the aesthetic integrity or economic welfare of adjacent or surrounding property.

Did Witness: Unimproved lot (48 acres) with weeds in excess of 18 inches.

You are further notified that you shall abate this nuisance within ten (10) days of the date of this notice by the following corrective action.

1. Must mow or cause to mow all weeds, grass, or other similar non-protected overgrowth in excess of eighteen (18) inches in height on this lot. Must mow to a height of less than six (6) inches.

ON OR BEFORE: September 07, 2019

FAILURE TO ABATE THE NUISANCE MAY RESULT IN THE RECORDING OF A LIEN AGAINST YOUR PROPERTY. The lien shall include the direct cost plus an administrative fee of two hundred dollars (\$200) and will be levied as an assessment against all of the property you own.

IN THE EVENT YOU RECEIVE THREE (3) NOTICES OF VIOLATION DURING YOUR OWNERSHIP OF THE REFERENCED PROPERTY, EVEN THOUGH YOU ABATE EACH VIOLATION, YOU MAY BE CHARGED A PENALTY OF FIFTY (\$50) DOLLARS AND AN ADMINISTRATIVE FEE

You may contest this determination of the existence of a public nuisance by applying in writing to the Code Enforcement Division, for a hearing before the Special Magistrate within fifteen (15) days from the date of this notice of violation.

If you have any questions, please call Investigator Daniel Hamilton at (239) 252-2440

COLLIER MODEL AERONAUTIC CLUB

March 25, 2019

From the Desk of the First Pilot:

I hope life is treating you all well. Back on March 2, 2019 we had our annual picnic. We had a great turnout of around 100 pilots, friends, and family. It was a beautiful day with much flying, great food, and new memberships.

Later in the day around 3:00 we had an incident of a foamy A-10 electric lose control and crash into the water treatment plant areas. This incident got Community Improvement District (CID) and management involved and they issued a letter of cancellation of our lease. I called the property management company to better understand and was granted an opportunity to speak to the board on March 15, 2019.

OVERFLIGHT OF THE TREATMENT PLANT IS STRICTLY PROHIBITED! per our lease agreement. They granted a stay of execution of termination for 30 days in order to review their position and to give us a chance to come up with some changes in our operation at P.O.I. to better insure no overflight of the treatment plant. These are the proposed changes:

1. If a pilot cannot control his or her aircraft, and allows it to overfly treatment plant, they lose their membership. This only requires a witness!
2. Incident reports are kept at the field with emergency contact numbers: 239-450-5650 or 239-216-2999
3. Move flight line SW in the vicinity of the lake.
4. Requires a pilot check flight and is signed off by a board member or trainer.
Membership roster indicates date of check flight.
5. Signage posted about water treatment plant, restricted area, and overflight warning.
6. Aircraft failsafe must be set to throttle off, elevator down, and full aileron deflection.
This will stop flyaway if signal fails.

I am meeting with CID again on April 19th at 9:00 AM to discuss our direction of operation. It is imperative that all members respect the lease agreement and do everything possible not to violate agreement. It will cost us our field if not respected.

Thank you for your cooperation in this matter.

Clifford MacMorris, President, Collier Model Aeronautic Club

P.S. I will let you know how the meeting turns out. We are not out of the woods yet. Thank you.



*Florida Utility
Solutions*

**PORT OF THE ISLANDS CID
MONTHLY PLANT OPERATIONS
REPORT SEPTEMBER 2019**

Wastewater Plant

Received and treated
3.6 million gallons in
August

Water Plant

Produced and
distributed 1.5 million
gallons in August

REUSE

Distributed 8.0 million
gallons in August

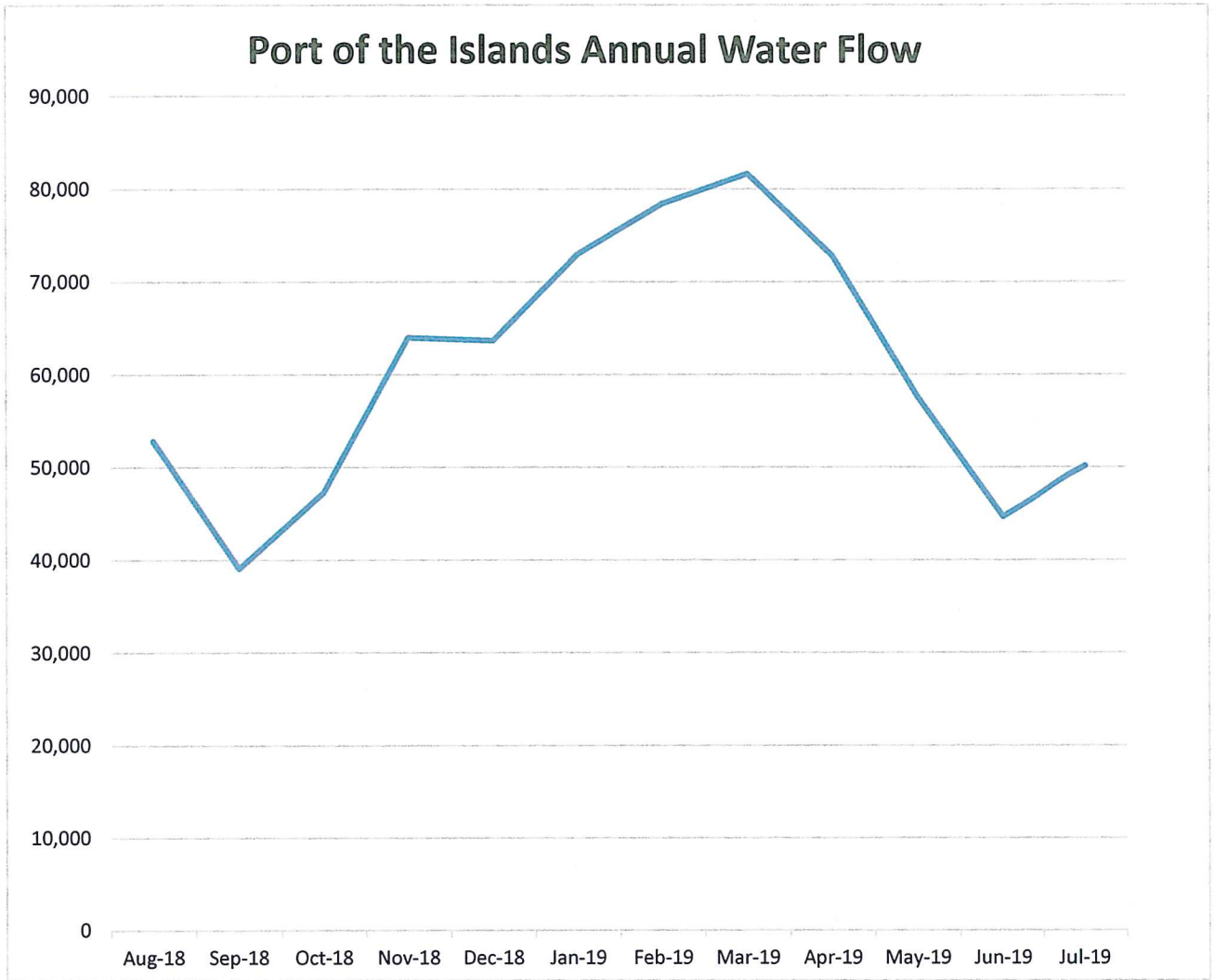


**FLORIDA UTILITY
SOLUTIONS**

15275 Collier Blvd.
Suite 201-268
Naples, Fl. 34119

239-435-0951

www.floridautilitysolutions.com



Port of the Islands Drinking Water Monthly Flow Average

Utility Monthly Update - 2019

WTP - Water Treatment Plant

- Water plant is operating as designed
- SCADA work is ongoing

WWTP - Waste Water Treatment Plant

- Daily Process control – is producing acceptable effluent
- Master Lift Station is being rehabbed
- We are currently cleaning plant

FIRE STATION PUMPS

- All OK

LIFT STATIONS

- All lift stations are functioning properly
- Cays Drive controller was replaced
- #2 pump was replaced in Stella Maris Lift Station

REUSE

- All OK

DISTRIBUTION

- Meters were read during week of August 12
- Received several requests for meter research, as well as shut-offs and turn-ons

**PORT OF THE ISLANDS
COMMUNITY IMPROVEMENT DISTRICT**

Financial Report

August 31, 2019
unaudited

Prepared by:
Premier District Management

Balance Sheet by Fund
Port of the Islands Community Improvement District
August 31, 2019

	GENERAL FUND	WATER AND SEWER FUND	TOTAL
ASSETS			
Current Assets			
Cash	91,171.02	27,638.57	118,809.59
Assessments Receivable - GF	72,057.31	0.00	72,057.31
Allowance-Doubtful Collections	(72,057.31)	0.00	(72,057.31)
Accounts Receivable	0.00	29,053.96	29,053.96
Assessments Receivable - W/S Fund	0.00	218,214.89	218,214.89
Allowance-Doubtful Collections	0.00	(218,214.89)	(218,214.89)
Due To/From 001/202	275,455.12	0.00	275,455.12
Due To/From 001/202	0.00	(275,455.12)	(275,455.12)
Investments - Money Market Account	461,972.99	0.00	461,972.99
Prepaid Items	1,148.87	0.00	1,148.87
Deferred Amount of Refunding	0.00	36,369.65	36,369.65
Total Current Assets	829,748.00	(182,392.94)	647,355.06
Noncurrent Assets			
Land	0.00	599,674.85	599,674.85
Infrastructure	0.00	15,474,044.33	15,474,044.33
Accum Depr - Infrastructure	0.00	(6,417,606.99)	(6,417,606.99)
Equipment and Furniture	0.00	287,662.07	287,662.07
Accum Depr - Equip/Furniture	0.00	(125,655.39)	(125,655.39)
Total Noncurrent Assets	0.00	9,818,118.87	9,818,118.87
TOTAL ASSETS	829,748.00	9,635,725.93	10,465,473.93
LIABILITIES			
Current Liabilities			
Accounts Payable	1,954.14	0.00	1,954.14
Accounts Payable	0.00	6,462.52	6,462.52
Revenue Bonds Payable-Current	0.00	478,500.00	478,500.00
Accrued Interest Payable	0.00	18,232.82	18,232.82
Other Current Liabilities	0.00	9,249.04	9,249.04
Deposits	(10.00)	0.00	(10.00)
Deposits	0.00	27,080.98	27,080.98
Total Current Liabilities	1,944.14	539,525.36	541,469.50
Long-Term Liabilities			
Revenue Bonds Payable-LY	0.00	957,000.00	957,000.00
Total Long-Term Liabilities	0.00	957,000.00	957,000.00
TOTAL LIABILITIES	1,944.14	1,496,525.36	1,498,469.50
FUND BALANCES/NET ASSETS			
Fund Balances			
Nonspendable			
Prepaid Items	1,148.87	0.00	1,148.87
Assigned			
Operating Reserves	103,762.00	0.00	103,762.00
Unassigned			
Unassigned	722,892.99	0.00	722,892.99
Net Assets			
Invested in capital assets, net of related debt	0.00	8,373,369.83	8,373,369.83
Unrestricted/Unreserved	0.00	(234,169.26)	(234,169.26)
TOTAL FUND BALANCES/NET ASSETS	827,803.86	8,139,200.57	8,967,004.43
TOTAL LIABILITIES & FUND BALANCES/NET ASSETS	\$ 829,748.00	\$ 9,635,725.93	\$ 10,465,473.93

Statement of Revenues, Expenditures and Changes in Fund Balances
Port of the Islands Community Improvement District
For the Period Ending August 31, 2019

General Fund	ANNUAL BUDGET	YTD Budget	YTD ACTUAL	Variance	% ANNUAL BUDGET	AUG 31,2019 ACTUAL
Revenues						
Interest - Investments	3,500	3,208	13,839	10,631	(395)	839
Special Assmnts- Tax Collector	324,776	297,711	319,443	21,732	(98)	0
Interest - Tax Collector	0	0	316	316	0	0
Special Assmnts- District Collected	34,641	31,754	0	(31,754)	0	0
Special Assmnts- Uncollectable	(34,641)	(31,754)	0	31,754	0	0
Special Assmnts- Discounts	(17,223)	(15,788)	(7,959)	7,829	(46)	0
Other Miscellaneous Revenues	0	0	12,583	12,583	0	0
Total Revenues	311,053	285,131	338,222	53,091	(109)	839
Expenses						
Administrative						
P/R-Board Of Supervisors	7,000	6,417	5,400	1,017	77	500
Employment Taxes	536	491	471	20	88	41
P/R - Processing Fees	600	550	370	180	62	0
Profserv-Engineering	12,500	11,458	11,649	(190)	93	484
Profserv-Legal Services	12,500	11,458	7,559	3,900	60	812
Profserv-Mgmt Consulting Serv	43,394	39,778	39,778	0	92	3,616
Profserv-Property Appraiser	4,851	4,447	700	3,747	14	0
Auditing Services	3,500	3,208	3,500	(292)	100	0
Postage And Freight	350	321	68	253	19	0
Rental - Meeting Room	350	321	225	96	64	75
Insurance-General Liability	8,000	7,333	6,641	693	83	574
Printing And Binding	600	550	0	550	0	0
Legal Advertising	1,000	917	752	165	75	752
Miscellaneous Services	500	458	367	92	73	182
Misc-Assessmnt Collection Cost	6,468	5,929	6,245	(316)	97	0
Office Supplies	200	183	0	183	0	0
Annual District Filing Fee	175	160	175	(15)	100	0
Total Administrative	102,524	93,979	83,900	10,083	82	7,036
Field						
Contracts-Field Services	25,000	22,917	25,020	(2,104)	100	2,275
Electricity-Streetlighting	19,000	17,417	17,089	328	90	703
R&M-Renewal and Replacement	5,000	4,583	8,764	(4,181)	175	0
R&M-Storm Water Drainage	3,000	2,750	3,714	(964)	124	225
Total Field	52,000	47,667	54,587	(6,921)	105	3,203
Landscape/Irrigation						
Contracts-Landscape	82,830	75,928	80,507	(4,580)	97	9,907
Utility-Irrigation	15,000	13,750	11,155	2,595	74	2,531
R&M-Irrigation	10,000	9,167	14,191	(5,024)	142	3,480
Total Landscape/Irrigation	107,830	98,845	105,853	(7,009)	98	15,918
Roadway Management						
R&M-Signage	1,000	917	304	613	30	0
R&M-Roads & Alleyways	5,000	4,583	17,468	(12,884)	349	12,719

Statement of Revenues, Expenditures and Changes in Fund Balances
Port of the Islands Community Improvement District
For the Period Ending August 31, 2019

General Fund

	<u>ANNUAL BUDGET</u>	<u>YTD Budget</u>	<u>YTD ACTUAL</u>	<u>Variance</u>	<u>% ANNUAL BUDGET</u>	<u>AUG 31,2019 ACTUAL</u>
Total Roadway Management	6,000	5,500	17,772	(12,271)	296	12,719
Mosquito Control						
Contracts-Mosquito Treatment	19,500	17,875	10,858	7,017	56	987
Chemicals-Mosquito Spray	10,000	9,167	0	9,167	0	0
R&M-Mosquito Control	5,000	4,583	0	4,583	0	0
Total Mosquito Control	<u>34,500</u>	<u>31,625</u>	<u>10,858</u>	<u>20,767</u>	<u>31</u>	<u>987</u>
Other Sources/Uses						
Total Expenses	<u>302,854</u>	<u>277,616</u>	<u>272,970</u>	<u>4,649</u>	<u>90</u>	<u>39,863</u>
Excess Revenue Over (Under) Expenditures	<u>8,199</u>	<u>7,515</u>	<u>65,252</u>	<u>48,442</u>	<u>(796)</u>	<u>(39,024)</u>

Statement of Revenues, Expenditures and Changes in Fund Balances
Port of the Islands Community Improvement District
For the Year Ending September 30, 2019

Trend Report - General Fund

	OCT Actual	NOV Actual	DEC Actual	JAN Actual	FEB Actual	MAR Actual	APR Actual	MAY Actual	JUN Actual	JUL Actual	AUG Actual	SEP Budget	ANNUAL BUDGET	YTD ACTUAL
Revenues														
Interest - Investments	300	249	1,087	2,036	1,852	1,932	2,150	1,439	933	1,022	839	292	3,500	13,839
Special Assmnts- Tax Collector	0	111,448	153,700	18,929	8,994	0	19,544	1,410	5,417	0	0	27,065	324,776	319,443
Interest - Tax Collector	0	0	0	112	0	0	166	(132)	155	14	0	0	0	316
Special Assmnts- District Collected	0	0	0	0	0	0	0	0	0	0	0	2,887	34,641	0
Special Assmnts- Uncollectable	0	0	0	0	0	0	0	0	0	0	0	(2,887)	(34,641)	0
Special Assmnts- Discounts	0	(1,136)	(6,091)	(527)	(167)	0	(38)	0	0	0	0	(1,435)	(17,223)	(7,959)
Other Miscellaneous Revenues	12,219	0	0	0	0	0	37	320	8	0	0	0	0	12,583
Total Revenues	12,519	110,561	148,696	20,550	10,679	1,932	21,859	3,037	6,513	1,036	839	25,922	311,053	338,222
Expenses														
Administrative														
P/R-Board Of Supervisors	400	500	500	500	500	500	500	500	500	500	500	583	7,000	5,400
Employment Taxes	33	41	(13)	41	41	35	168	(80)	121	41	41	45	536	471
P/R - Processing Fees	50	25	58	25	0	128	0	85	0	0	0	50	600	370
Profserv-Engineering	1,493	0	629	1,382	1,175	1,032	946	0	3,929	578	484	1,042	12,500	11,649
Profserv-Legal Services	0	514	1,984	806	0	436	553	570	1,089	795	812	1,042	12,500	7,559
Profserv-Mgmt Consulting Serv	3,616	3,616	3,616	3,616	3,616	3,616	3,616	3,616	3,616	3,616	3,616	3,616	43,394	39,778
Profserv-Property Appraiser	700	0	0	0	0	0	0	0	0	0	0	404	4,851	700
Auditing Services	0	0	0	0	0	0	0	0	0	3,500	0	292	3,500	3,500
Postage And Freight	0	0	0	0	0	68	0	0	0	0	0	29	350	68
Rental - Meeting Room	0	0	0	0	75	0	75	0	0	0	75	29	350	225
Insurance-General Liability	574	574	896	574	574	574	574	574	574	574	574	667	8,000	6,641
Printing And Binding	0	0	0	0	0	0	0	0	0	0	0	50	600	0
Legal Advertising	0	0	0	0	0	0	0	0	0	0	752	83	1,000	752
Miscellaneous Services	185	0	0	0	0	0	0	0	0	0	182	42	500	367
Misc-Assessmnt Collection Cost	0	2,206	2,952	368	177	0	391	39	112	0	0	539	6,468	6,245
Office Supplies	0	0	0	0	0	0	0	0	0	0	0	17	200	0
Annual District Filing Fee	175	0	0	0	0	0	0	0	0	0	0	15	175	175
Total Administrative	7,226	7,476	10,622	7,312	6,158	6,389	6,823	5,304	9,941	9,604	7,036	8,545	102,524	83,900
Field														
Contracts-Field Services	3,262	3,262	3,262	(687)	2,275	2,275	2,275	2,275	2,275	2,275	2,275	2,083	25,000	25,020
Electricity-Streetlighting	2,003	2,008	918	2,032	762	1,965	714	1,964	2,056	1,962	703	1,583	19,000	17,089
R&M-Renewal and Replacement	2,850	0	0	0	0	3,192	0	2,722	0	0	0	417	5,000	8,764
R&M-Storm Water Drainage	0	0	0	0	218	1,184	0	1,535	276	276	225	250	3,000	3,714
Total Field	8,115	5,270	4,180	1,345	3,255	8,616	2,989	8,496	4,607	4,513	3,203	4,333	52,000	54,587
Landscape/Irrigation														
Contracts-Landscape	0	13,805	6,902	7,127	7,127	7,424	(297)	14,255	7,127	7,127	9,907	6,903	82,830	80,507
Utility-Irrigation	0	1,272	2,073	0	1,815	0	1,457	0	0	2,006	2,531	1,250	15,000	11,155
R&M-Irrigation	310	911	318	429	700	930	3,539	2,974	0	600	3,480	833	10,000	14,191

Statement of Revenues, Expenditures and Changes in Fund Balances
Port of the Islands Community Improvement District
For the Year Ending September 30, 2019

Trend Report - General Fund

	<u>OCT</u> <u>Actual</u>	<u>NOV</u> <u>Actual</u>	<u>DEC</u> <u>Actual</u>	<u>JAN</u> <u>Actual</u>	<u>FEB</u> <u>Actual</u>	<u>MAR</u> <u>Actual</u>	<u>APR</u> <u>Actual</u>	<u>MAY</u> <u>Actual</u>	<u>JUN</u> <u>Actual</u>	<u>JUL</u> <u>Actual</u>	<u>AUG</u> <u>Actual</u>	<u>SEP</u> <u>Budget</u>	<u>ANNUAL</u> <u>BUDGET</u>	<u>YTD</u> <u>ACTUAL</u>
Total Landscape/Irrigation	310	15,988	9,293	7,556	9,642	8,354	4,699	17,229	7,127	9,733	15,918	8,986	107,830	105,853
Roadway Management														
R&M-Signage	0	0	0	0	138	0	0	166	0	0	0	83	1,000	304
R&M-Roads & Alleyways	1,700	0	2,300	0	0	0	0	749	0	0	12,719	417	5,000	17,468
Total Roadway Management	1,700	0	2,300	0	138	0	0	915	0	0	12,719	500	6,000	17,772
Mosquito Control														
Contracts-Mosquito Treatment	0	0	0	3,948	987	987	987	987	987	987	987	1,625	19,500	10,858
Chemicals-Mosquito Spray	0	0	0	0	0	0	0	0	0	0	0	833	10,000	0
R&M-Mosquito Control	0	0	0	0	0	0	0	0	0	0	0	417	5,000	0
Total Mosquito Control	0	0	0	3,948	987	987	987	987	987	987	987	2,875	34,500	10,858
Other Sources/Uses														
Total Expenses	<u>17,351</u>	<u>28,734</u>	<u>26,395</u>	<u>20,161</u>	<u>20,180</u>	<u>24,346</u>	<u>15,498</u>	<u>32,931</u>	<u>22,662</u>	<u>24,837</u>	<u>39,863</u>	<u>25,239</u>	<u>302,854</u>	<u>272,970</u>
Excess Revenue Over (Under) Expenditures	<u>(4,832)</u>	<u>81,827</u>	<u>122,301</u>	<u>389</u>	<u>(9,501)</u>	<u>(22,414)</u>	<u>6,361</u>	<u>(29,894)</u>	<u>(16,149)</u>	<u>(23,801)</u>	<u>(39,024)</u>	<u>683</u>	<u>8,199</u>	<u>65,252</u>

Statement of Revenues, Expenditures and Changes in Fund Balances
Port of the Islands Community Improvement District
For the Period Ending August 31, 2019

Water And Sewer Fund	Annual Budget	YTD Budget	YTD Actual	Variance	% Annual Budget	August 31, 2019 Actual
Revenues						
Interest - Investments	500	458	1,476	1,017	(295)	131
Water Revenue	83,078	76,155	64,146	(12,009)	(77)	8,315
Sewer Revenue	115,420	105,802	95,917	(9,885)	(83)	12,535
Irrigation Fees	103,477	94,854	110,059	15,205	(106)	17,216
Meter Fees	2,500	2,292	7,200	4,908	(288)	0
Special Assmnts- Tax Collector	1,240,329	1,136,968	1,220,041	83,073	(98)	0
Interest - Tax Collector	0	0	1,206	1,206	0	0
Special Assmnts- District Collected	181,335	166,224	0	(166,224)	0	0
Special Assmnts- Uncollectable	(181,335)	(166,224)	0	166,224	0	0
Special Assmnts- Discounts	(49,286)	(45,179)	(30,396)	14,783	(62)	0
Other Miscellaneous Revenues	0	0	7,010	7,010	0	(175)
Total Revenues	1,496,018	1,371,350	1,476,659	105,308	(99)	38,022
Expenses						
Personnel and Administration						
P/R-Board Of Supervisors	7,000	6,417	5,400	1,017	77	500
Employment Taxes	536	491	312	179	58	41
P/R - Processing Fees	30	28	370	(342)	1,233	0
ProfServ-Engineering	12,500	11,458	12,941	(1,483)	104	707
ProfServ-Legal Services	12,500	11,458	5,575	5,883	45	812
ProfServ-Mgmt Consulting Serv	43,394	39,778	39,778	0	92	3,616
ProfServ-Property Appraiser	18,482	16,942	700	16,242	4	0
Auditing Services	3,500	3,208	3,500	(292)	100	0
Postage And Freight	700	642	68	574	10	0
Rental - Meeting Room	350	321	225	96	64	75
Insurance - General Liability	7,800	7,150	8,490	(1,340)	109	574
Printing And Binding	100	92	0	92	0	0
Legal Advertising	1,000	917	301	616	30	0
Miscellaneous Services	2,250	2,063	0	2,063	0	0
Utility Billing Supplies	2,000	1,833	2,698	(865)	135	0
Misc-Assessmnt Collection Cost	22,130	20,286	23,811	(3,525)	108	0
Office Supplies	200	183	0	183	0	0
Communication - Telephone - Field	4,400	4,033	3,435	598	78	287
Total Personnel and Administration	138,872	127,300	107,604	19,696	77	6,612
Water-Sewer Comb Services						
Utility - General	78,000	71,500	67,613	3,887	87	5,274
Utility - New connections	3,500	3,208	0	3,208	0	0
Contracts-Mgmt Services	322,770	295,873	293,285	2,588	91	29,329
Contracts-Utility Billing	20,600	18,883	18,883	0	92	1,717
Contracts-Generator Maint	500	458	0	458	0	0
R&M-Lift Station	7,000	6,417	750	5,667	11	0
R&M-Potable Water Lines	19,000	17,417	19,857	(2,441)	105	0
R&M-Water Plant	31,000	28,417	29,133	(717)	94	0
R&M-Waste Water Plant	16,000	14,667	24,830	(10,164)	155	3,388
R&M-Sewer Lines	5,200	4,767	8,560	(3,793)	165	5,710
R&M-Backflow Inspection	13,680	12,540	0	12,540	0	0

Statement of Revenues, Expenditures and Changes in Fund Balances
Port of the Islands Community Improvement District
For the Period Ending August 31, 2019

Water And Sewer Fund	Annual Budget	YTD Budget	YTD Actual	Variance	% Annual Budget	August 31, 2019 Actual
R&M-Instrumentation	5,000	4,583	0	4,583	0	0
Misc-Bad Debt	0	0	1,564	(1,564)	0	0
Misc-Licenses & Permits	3,000	2,750	4,000	(1,250)	133	1,000
Compliance Sampling	22,150	20,304	13,917	6,388	63	1,392
Chemicals-Water Operations	25,000	22,917	20,046	2,870	80	3,612
Chemicals-Wastewater Operations	15,000	13,750	11,223	2,527	75	1,870
Sludge Disposal	20,000	18,333	15,136	3,198	76	0
Capital Outlay-WWTP	0	0	49,285	(49,285)	0	0
Total Water-Sewer Combination Services	607,400	556,784	578,082	(21,300)	95	53,292
Debt Service						
Principal Debt Retirement	457,157	419,060	478,500	(59,440)	105	0
Interest Expense	58,377	53,512	44,389	9,123	76	0
Total Debt Service	515,534	472,572	522,889	(50,317)	101	0
Other Sources/Uses						
Total Expenses	1,261,806	1,156,656	1,208,575	(51,921)	96	59,904
Excess Revenue Over (Under) Expenditures	234,212	214,694	268,084	157,229	(114)	(21,882)

Statement of Revenues, Expenditures and Changes in Fund Balances
Port of the Islands Community Improvement District
For the Year Ending September 30, 2019

Trend Report - Water And Sewer Fund

	OCT Actual	NOV Actual	DEC Actual	JAN Actual	FEB Actual	MAR Actual	APR Actual	MAY Actual	JUN Actual	JUL Actual	AUG Actual	SEP Budget	ANNUAL BUDGET	YTD ACTUAL
Revenues														
Interest - Investments	5	45	161	89	79	135	201	243	262	125	131	42	500	1,476
Water Revenue	8,693	122	9,836	34	13,980	24	12,053	44	11,313	(267)	8,315	6,923	83,078	64,146
Sewer Revenue	13,222	187	14,856	52	20,636	36	18,282	68	16,996	(953)	12,535	9,618	115,420	95,917
Irrigation Fees	16,293	0	20,430	(801)	21,190	139	13,623	51	23,504	(1,586)	17,216	8,623	103,477	110,059
Meter Fees	0	0	0	0	0	0	0	4,800	2,400	0	0	208	2,500	7,200
Special Assmnts- Tax Collector	0	425,650	587,022	72,296	34,351	0	74,645	5,387	20,690	0	0	103,361	1,240,329	1,220,041
Interest - Tax Collector	0	0	0	429	0	0	0	132	591	54	0	0	0	1,206
Special Assmnts- District Collected	0	0	0	0	0	0	0	0	0	0	0	15,111	181,335	0
Special Assmnts- Uncollectable	0	0	0	0	0	0	0	0	0	0	0	(15,111)	(181,335)	0
Special Assmnts- Discounts	0	(4,339)	(23,263)	(2,013)	(638)	0	(143)	0	0	0	0	(4,107)	(49,286)	(30,396)
Other Miscellaneous Revenues	870	100	1,100	905	130	135	1,171	1,679	80	1,015	(175)	0	0	7,010
Total Revenues	39,083	421,765	610,142	70,991	89,728	469	119,832	12,404	75,836	(1,612)	38,022	124,668	1,496,018	1,476,659
Expenses														
Personnel and Administration														
P/R-Board Of Supervisors	400	500	500	500	500	500	500	500	500	500	500	583	7,000	5,400
Employment Taxes	33	41	(13)	41	41	47	9	67	(38)	41	41	45	536	312
P/R - Processing Fees	50	25	57	25	0	108	0	105	0	0	0	3	30	370
ProfServ-Engineering	344	3,885	3,143	1,531	673	0	371	0	745	1,543	707	1,042	12,500	12,941
ProfServ-Legal Services	0	514	0	806	0	436	553	570	1,089	795	812	1,042	12,500	5,575
ProfServ-Mgmt Consulting Serv	3,616	3,616	3,616	3,616	3,616	3,616	3,616	3,616	3,616	3,616	3,616	3,616	43,394	39,778
ProfServ-Property Appraiser	700	0	0	0	0	0	0	0	0	0	0	1,540	18,482	700
Auditing Services	0	0	0	0	0	0	0	0	0	3,500	0	292	3,500	3,500
Postage And Freight	0	0	0	0	0	68	0	0	0	0	0	58	700	68
Rental - Meeting Room	0	0	0	0	75	0	75	0	0	0	75	29	350	225
Insurance - General Liability	574	574	1,538	574	574	1,121	574	574	1,234	574	574	650	7,800	8,490
Printing And Binding	0	0	0	0	0	0	0	0	0	0	0	8	100	0
Legal Advertising	0	0	0	0	0	0	301	0	0	0	0	83	1,000	301
Miscellaneous Services	0	0	0	0	0	0	0	0	0	0	0	188	2,250	0
Utility Billing Supplies	574	0	301	306	0	392	499	322	0	304	0	167	2,000	2,698
Misc-Assessmnt Collection Cost	0	8,426	11,275	1,406	674	0	1,493	111	426	0	0	1,844	22,130	23,811
Office Supplies	0	0	0	0	0	0	0	0	0	0	0	17	200	0
Communication - Telephone - Field	647	273	278	278	278	278	277	277	277	287	287	367	4,400	3,435
Total Personnel and Administration	6,938	17,854	20,695	9,083	6,431	6,566	8,268	6,142	7,849	11,160	6,612	11,574	138,872	107,604
Water-Sewer Comb Services														
Utility - General	5,146	5,297	6,038	7,098	6,600	6,287	6,877	6,929	6,262	5,803	5,274	6,500	78,000	67,613
Utility - New connections	0	0	0	0	0	0	0	0	0	0	0	292	3,500	0
Contracts-Mgmt Services	0	29,329	29,329	29,329	29,329	29,329	29,329	29,329	29,329	29,329	29,329	26,898	322,770	293,285
Contracts-Utility Billing	1,717	1,717	1,717	1,717	1,717	1,717	1,717	1,717	1,717	1,717	1,717	1,717	20,600	18,883

Statement of Revenues, Expenditures and Changes in Fund Balances
Port of the Islands Community Improvement District
For the Year Ending September 30, 2019

Trend Report - Water And Sewer Fund

	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	ANNUAL	YTD
	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Budget	BUDGET	ACTUAL
Contracts-Generator Maint	0	0	0	0	0	0	0	0	0	0	0	42	500	0
R&M-Lift Station	0	0	0	0	450	300	0	0	0	0	0	583	7,000	750
R&M-Potable Water Lines	0	0	0	0	0	0	3,990	2,400	1,657	11,810	0	1,583	19,000	19,857
R&M-Water Plant	867	3,243	0	2,400	13,666	450	4,573	0	3,935	0	0	2,583	31,000	29,133
R&M-Waste Water Plant	0	5,374	225	304	300	1,439	450	0	9,412	3,938	3,388	1,333	16,000	24,830
R&M-Sewer Lines	0	0	0	0	0	0	1,950	0	450	450	5,710	433	5,200	8,560
R&M-Backflow Inspection	0	0	0	0	0	0	0	0	0	0	0	1,140	13,680	0
R&M-Instrumentation	0	0	0	0	0	0	0	0	0	0	0	417	5,000	0
Misc-Bad Debt	0	0	0	0	0	0	1,564	0	0	0	0	0	0	1,564
Misc-Licenses & Permits	0	3,000	0	0	0	0	0	0	0	0	1,000	250	3,000	4,000
Compliance Sampling	0	1,392	1,392	1,392	1,392	1,392	1,392	1,392	1,392	1,392	1,392	1,846	22,150	13,917
Chemicals-Water Operations	1,549	1,399	3,398	0	1,158	1,579	3,859	374	3,119	0	3,612	2,083	25,000	20,046
Chemicals-Wastewater Operations	662	474	1,492	0	1,527	1,627	1,090	437	1,500	545	1,870	1,250	15,000	11,223
Sludge Disposal	0	0	0	896	0	5,340	4,450	0	4,450	0	0	1,667	20,000	15,136
Capital Outlay-WWTP	0	0	49,285	0	0	0	0	0	0	0	0	0	0	49,285
Total Water-Sewer Combination Services	9,941	51,225	92,876	43,136	56,139	49,460	61,241	42,578	63,223	54,984	53,292	50,617	607,400	578,082
Debt Service														
Principal Debt Retirement	0	0	0	0	0	0	0	478,500	0	0	0	38,096	457,157	478,500
Interest Expense	22,376	0	0	0	0	0	0	22,013	0	0	0	4,865	58,377	44,389
Total Debt Service	22,376	0	0	0	0	0	0	500,513	0	0	0	42,961	515,534	522,889
Other Sources/Uses														
Total Expenses	39,255	69,079	113,571	52,219	62,570	56,026	69,509	549,233	71,072	66,144	59,904	105,152	1,261,806	1,208,575
Excess Revenue Over (Under) Expenditures	(172)	352,686	496,571	18,772	27,158	(55,557)	50,323	(536,829)	4,764	(67,756)	(21,882)	19,516	234,212	268,084

PORT OF THE ISLANDS
COMMUNITY IMPROVEMENT DISTRICT

Non-Ad Valorem Special Assessments
(Collier County Tax Collector - Monthly Collection Distributions)
Fiscal Year Ending September 30, 2019

GROSS ASSESSMENTS LEVIED

\$ 324,776 \$ 1,240,329
21% 79%

Distribution	Gross Amount Received	Discounts/ (Penalties)	Collection Cost	Net Amount Received	ALLOCATION	
					General Fund	W/S Fund
October	-	-	-	-	-	-
November	17,534.80	(900.65)	(332.68)	16,301.47	3,638.66	13,896.14
	114,346.26	(4,573.87)	(2,195.45)	107,576.94	23,728.07	90,618.19
	405,217.06	-	(8,104.34)	397,112.72	84,086.87	321,130.19
December	512,137.31	(20,485.31)	(9,833.04)	481,818.96	106,273.96	405,863.35
	228,583.87	(8,869.19)	(4,394.30)	215,320.38	47,433.59	181,150.28
January	91,225.48	(2,540.18)	(1,773.70)	86,911.60	18,930.26	72,295.22
February	43,345.19	(804.77)	(850.81)	41,689.61	8,994.59	34,350.60
March	-	-	-	-	-	-
April	51,270.45	(180.97)	(1,021.79)	50,067.69	10,639.17	40,631.28
	42,918.70	177.56	(861.92)	42,234.34	8,906.09	34,012.61
May	6,797.50	203.92	(140.03)	6,861.39	1,410.55	5,386.95
June	24,848.79	745.43	(511.88)	25,082.34	5,156.39	19,692.40
	1,259.07	37.77	(25.94)	1,270.90	261.27	997.80
July	-	-	-	-	-	-
August	-	-	-	-	-	-
September						
TOTAL	1,539,484.48	(37,190.26)	(30,045.88)	1,472,248.34	319,459.47	1,220,025.01
BALANCE REMAINING					\$ 5,317	\$ 20,304

TOTAL ASSESSMENTS	\$ 1,565,105	PERCENT COLLECTED	98.36%
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PORT OF THE ISLANDS COMMUNITY IMPROVEMENT DISTRICT

Cash and Investment Report

August 31, 2019

Account Name	Bank	Yield	Balance
GENERAL FUND			
Checking (GF) 9580	Valley	0.00%	91,833.22
Money Market (GF) 1572	Valley	2.44%	<u>461,972.99</u>
		Subtotal	553,806.21
WATER & SEWER FUND			
Checking (WSF) 8933	Valley	2.20%	27,763.57
		Subtotal	<u>27,763.57</u>
		Total	<u><u>\$ 581,569.78</u></u>

**Port of the Islands Community Improvement District
Reconciliation - Valley 9580 OPS**

Run: 9/09/2019 @ 1:05 PM

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Closing Balance from Previous Statement.....	7/31/2019	81,612.47
0 Deposits and Other Additions Totaling.....		0.00
21 Checks and Other Withdrawals Totaling.....		102,208.69
2 Adjustments Totaling.....		110,000.00
1 Voids Totaling.....		2,429.44
Service Charge.....		0.00
Interest Earned.....		0.00
Closing Balance for this Statement.....	8/30/2019	91,833.22
Difference.....		0.00

Cash Balance from General Ledger.....	8/30/2019	91,171.02
Open Activity from Bank Register.....		(662.20)
Adjustment for Service Charges and Interest.....		0.00
General Ledger Reconciliation to Statement.....		91,833.22

Date	Check	To	Check Description	Amount
✓ 7/23/2019	0050006	ADP	Payroll - JUL 2019 (Checks)	184.70
✓ 8/07/2019	0010377	Brenntag Mid-South	Sodium Hypochlorite	477.50
✓ 8/07/2019	0010378	D&G Sealcoating and Striping, Inc.	Newport Drive Asphalt Repairs & Restriping, Cays Drive Restriping, Union Road Asphalt Repairs & Restriping	10,682.50
✓ 8/07/2019	0010379	Daniel H. Cox, P.A.	General Legal Services	1,623.75
✓ 8/07/2019	0010380	Florida Department of Environmental Protection	Drinking Water Operating License Fee 2019 -2020	1,000.00
✓ 8/07/2019	0010381	Florida Utility Solutions	Utility Operation & Maintenance, Sampling, R&M Collection	39,817.95
✓ 8/07/2019	0010382	Soto's Lawn Service	Invoices 19-1071, 19-1073, 19-1081, 19-1112	10,607.92
✓ 8/07/2019	EFT	LCEC	Electric Services - 06/14/19 - 07/15/19	7,765.67
✓ 8/09/2019	0010388	EarthGuard Corporation	Lake Management Services	225.00
✓ 8/13/2019	0010389	Clarke Mosquito Control Products, Inc.	MOSQ. One 30GAL	2,429.44
✓ 8/13/2019	0010390	Premier District Management	District Management, Field & Utility Billing Services - AUG 2019	12,392.65
✓ 8/16/2019	0010391	Brenntag Mid-South	Invoices BMS326608, BMS326609, BMS326610, BMS326611	3,922.00
✓ 8/16/2019	0010392	CenturyLink	Service 08/04 - 09/03	287.46
✓ 8/16/2019	0010393	Naples Daily News	Public Notice Advertisement	751.68
✓ 8/21/2019	EFT	ADP	Payroll - AUG 2019 (Direct Deposit)	738.80
✓ 8/21/2019	EFT	ADP	Payroll Taxes - AUG 2019	159.00
✓ 8/22/2019	0010394	Brenntag Mid-South	Invoices BMS350902, BMS350903	604.00
✓ 8/22/2019	0010395	D&G Sealcoating and Striping, Inc.	Ashphalt Repairs Union Rd, Re-stripping at Orchid Cove, Repairs New Port Drive - Treeroot Issue	2,036.00
✓ 8/22/2019	0010396	Hole Montes	General Engineering Services	1,191.23
✓ 8/22/2019	0010397	Soto's Lawn Service	Invoices 19-1194, 19-1195, 19-1196	2,780.00
✓ 8/28/2019	0010399	Port of the Islands CID	Invoices AIRPORT AUG 19, Cays East AUG 19, Cays West AUG 19, Newport AUG 19	2,531.44
Total Checks:				102,208.69

Date	Reference	Adjustment Description	Amount
✓ 8/12/2019	TXFR	Transfer from Money Market to Operating Account	50,000.00
✓ 8/28/2019	TXFR	Transfer from Water/Sewer to Operating account	60,000.00
Total Adjustments:			110,000.00

Port of the Islands Community Improvement District

Check Register from 8/01/2019 to 8/31/2019

Valley 9580 OPS

Check	Date	Vendor / Description	Check / Payment
0010377	8/07/2019	[BRENNTAG] Brenntag Mid-South (Sodium Hypochlorite)	477.50
0010378	8/07/2019	[D&G] D&G Sealcoating and Striping, Inc. (Newport Drive Asphalt Repairs & Restriping, Cays Drive Restriping, Union Road Asphalt Repairs & Restriping)	10,682.50
0010379	8/07/2019	[DANIEL COX] Daniel H. Cox, P.A. (General Legal Services)	1,623.75
0010380	8/07/2019	[Florida Department of Enviro] Florida Department of Environmental Protection (Drinking Water Operating License Fee 2019-2020)	1,000.00
0010381	8/07/2019	[FLORIDA UTILITY] Florida Utility Solutions (Utility Operation & Maintenance, Sampling, R&M Collection)	39,817.95
0010382	8/07/2019	[SOTOS] Soto's Lawn Service (Invoices 19-1071, 19-1073, 19-1081, 19-1112)	10,607.92
EFT	8/07/2019	[LCEC - AUTOPAY] LCEC (Electric Services - 06/14/19 - 07/15/19)	7,765.67
0010388	8/09/2019	[EARTHGUARD] EarthGuard Corporation (Lake Management Services)	225.00
0010389[VOID]	8/13/2019	[Clarke] Clarke Mosquito Control Products, Inc. (MOSQ. One 30GAL)	2,429.44
0010390	8/13/2019	[PREMIER DISTRICT] Premier District Management (District Management, Field & Utility Billing Services - AUG 2019)	12,392.65
0010391	8/16/2019	[BRENNTAG] Brenntag Mid-South (Invoices BMS326608, BMS326609, BMS326610, BMS326611)	3,922.00
0010392	8/16/2019	[CENTURYLINK] CenturyLink (Service 08/04 - 09/03)	287.46
0010393	8/16/2019	[Naples Daily News] Naples Daily News (Public Notice Advertisement)	751.68
EFT	8/21/2019	[ADP] ADP (Payroll - AUG 2019 (Direct Deposit))	738.80
EFT	8/21/2019	[ADP] ADP (Payroll Taxes - AUG 2019)	159.00
0005007	8/22/2019	[ADP] ADP (Payroll - AUG 2019 (Checks))	184.70
0010394	8/22/2019	[BRENNTAG] Brenntag Mid-South (Invoices BMS350902, BMS350903)	604.00
0010395	8/22/2019	[D&G] D&G Sealcoating and Striping, Inc. (Asphalt Repairs Union Rd, Restriping at Orchid Cove, Repairs New Port Drive - Treeroot Issue)	2,036.00
0010396	8/22/2019	[HOLE MONTES] Hole Montes (General Engineering Services)	1,191.23
0010397	8/22/2019	[SOTOS] Soto's Lawn Service (Invoices 19-1194, 19-1195, 19-1196)	2,780.00
0010398	8/28/2019	[BRENNTAG] Brenntag Mid-South (Sodium Hypochlorite)	477.50
0010399	8/28/2019	[PORT OF THE ISLANDS] Port of the Islands CID (Invoices AIRPORT AUG 19, Cays East AUG 19, Cays West AUG 19, Newport AUG 19)	2,531.44
Total Checks:			102,686.19

**Port of the Islands Community Improvement District
Reconciliation - Valley 8933 W/S**

Run: 9/09/2019 @ 1:13 PM

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Closing Balance from Previous Statement.....	7/31/2019	77,394.11
8 Deposits and Other Additions Totaling.....		10,355.83
3 Checks and Other Withdrawals Totaling.....		116.98
1 Adjustments Totaling.....		-60,000.00
0 Voids Totaling.....		0.00
Service Charge.....		0.00
Interest Earned.....	8/30/2019	130.61
Closing Balance for this Statement.....	8/30/2019	27,763.57
Difference.....		0.00

Cash Balance from General Ledger.....	8/30/2019	27,628.57
Open Activity from Bank Register.....		(135.00)
Adjustment for Service Charges and Interest.....		0.00
General Ledger Reconciliation to Statement.....		27,763.57

Date	Reference	Deposit Description	Amount
✓ 8/02/2019	DEP	Remote U/B Deposit	77.94
✓ 8/14/2019	DEP	Remote U/B Deposit	1,078.04
✓ 8/19/2019	DEP	Remote U/B Deposit	185.10
✓ 8/19/2019	DEP	Cash Deposit & Payment for Decorative Streetlights - 03/12/2019 to 06/14/2019	1,111.15
✓ 8/21/2019	DEP	Remote U/B Deposit	85.00
✓ 8/26/2019	DEP	Remote U/B Deposit	794.57
✓ 8/28/2019	DEP	Remote U/B Deposit	1,435.22
✓ 8/29/2019	DEP	Remote U/B Deposit	5,588.81
Total Deposits:			10,355.83

Date	Check	To	Check Description	Amount
✓ 7/26/2019	0001048	BIERY, KAREN	Account Closed - Deposit Balance Refund	31.41
✓ 7/26/2019	0001049	OLIVA, BARBARA	Account Closed - Deposit Balance Refund	35.65
✓ 7/26/2019	0001050	OTT, EVONNE/ROBERT	Account Closed - Deposit Balance Refund	49.92
Total Checks:				116.98

Date	Reference	Adjustment Description	Amount
✓ 8/28/2019	TXFR		-60,000.00
✓ 8/30/2019		Interest Earned	130.61
Total Adjustments:			-59,869.39

**Port of the Islands Community Improvement District
Reconciliation - Valley 1572 MM**

Run: 9/09/2019 @ 1:13 PM

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Closing Balance from Previous Statement.....	7/31/2019	511,133.52
0 Deposits and Other Additions Totaling.....		0.00
0 Checks and Other Withdrawals Totaling.....		0.00
1 Adjustments Totaling.....		-50,000.00
0 Voids Totaling.....		0.00
Service Charge.....		0.00
Interest Earned.....	8/30/2019	839.47
Closing Balance for this Statement.....	8/30/2019	461,972.99
Difference.....		0.00

Cash Balance from General Ledger.....	8/30/2019	461,972.99
Open Activity from Bank Register.....		0.00
Adjustment for Service Charges and Interest.....		0.00
General Ledger Reconciliation to Statement.....		461,972.99

Date	Reference	Adjustment Description	Amount
✓ 8/12/2019	TXFR		-50,000.00
✓ 8/30/2019		Interest Earned	839.47
Total Adjustments:			-49,160.53

Port of the Islands Community Improvement District Utility Charges - Aging Report
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<u>Customer</u>	<u>Current</u>	<u>30 Days</u>	<u>60 Days</u>	<u>90 Days</u>	<u>Total</u>
[90001] 221 SUNRISE CAY#104 CPL	25.76				25.76
[90002] 108 MORNING STAR CAY	194.90				194.90
[90004] 266 NEWPORT DR #306 RIGHT	42.93				42.93
[90009] 326 NEWPORT DR #1706 RIGHT	8.59				8.59
[90013] 161 VENUS CAY		25.00		135.43	160.43
[90015] 380 STELLA MARIS2604 CPL	8.59				8.59
[90017] 286 STELLA MARIS DR L07282	51.51				51.51
[90018] 218 NEWPORT DR #701 LEFT	51.51				51.51
[90027] 242 NEWPORT DR #502 LEFT	17.17				17.17
[90028] 206 NEWPORT DR #808 LEFT	60.10				60.10
[90029] 266 NEWPORT DR #303 LEFT	42.93				42.93
[90030] 25073 PEACOCK LN#202	42.93				42.93
[90031] 385 STELLA MARIS2706 CPL	34.34				34.34
[90032] 350 NEWPORT DR#1905 LEFT	42.93				42.93
[90033] 253 SUNRISE CAY#104 CPL	25.76				25.76
[90035] 326 NEWPORT DR #1708 LEFT	42.93				42.93
[90041] 321 STELLA MARIS DR RPL	25.76				25.76
[90042] 25110 PEACOCK LN#202	34.34				34.34
[90044] 25050 PEACOCK LN#101	8.59				8.59
[90046] 314 NEWPORT DR #1604 RIGHT	60.10				60.10
[90047] 242 NEWPORT DR #504 RIGHT	8.59				8.59
[90048] 242 NEWPORT DR #509 LEFT	34.34				34.34
[90049] 107 NEWPORT CAY	94.78				94.78
[90057] 285 SUNRISE CAY #6 CPL	51.51				51.51
[90061] 25089 PEACOCK LN#102	128.78				128.78
[90069] 25065 PEACOCK LN#102	85.85				85.85
[90070] 314 NEWPORT DR #1602 LEFT	68.68				68.68
[90071] 25013 PEACOCK LN#101	42.93				42.93
[90072] 25057 PEACOCK LN#201	17.17				17.17
[90077] 285 CAYS DR #2301 LPL	42.93				42.93
[90079] 148 EVENINGSTAR CA	53.08				53.08
[90080] 338 NEWPORT DR #1803 RIGHT	60.10				60.10
[90083] 317 SUNRISE CAY 202 CPL	10.12				10.12
[90084] 101 MORNING STAR CAY	434.35				434.35
[90086] 221 SUNRISE CAY#204 CPL	25.76				25.76
[90089] 168 EVENINGSTAR CAY	7.25				7.25
[90101] 333 SUNRISE CAY#3 CPL	17.17				17.17
[90108] 182 NEWPORT DR 1010 RIGHT	42.93				42.93
[90109] 175 SUNSET CAY	149.73				149.73
[90111] 162 NEWPORT DR 1211 RIGHT	34.34				34.34
[90114] 525 NEWPORT DR UNIT C	103.02				103.02
[90134] 191 CAYS DR	77.27				77.27
[90135] 255 CAYS DR #2006 LPL	8.59				8.59
[90136] 155 WINDWARD CAY	124.54				124.54
[90137] 360 STELLA MARIS2409 CPL	42.93				42.93
[90138] 302 NEWPORT DR 1504 RIGHT	25.76				25.76
[90141] 25053 PEACOCK LN#202	25.76				25.76
[90142] 103 MORNING STAR CAY	87.10				87.10
[90143] 254 NEWPORT DR #402 LEFT	51.51				51.51
[90144] 25058 PEACOCK LN#202	42.93				42.93
[90145] 25080 PEACOCK LN#101	68.68				68.68
[90146] 25080 PEACOCK LN#102	25.76				25.76
[90147] 253 SUNRISE CAY#102 CPL	34.34				34.34
[90149] 172 CAYS DR	2,055.33				2,055.33
[90151] 143 WINDWARD CAY	33.36				33.36
[90153] 129 WILDERNESS CAY	110.50				110.50
[90154] 333 SUNRISE CAY#2 CPL	42.93				42.93
[90156] 188 CAYS DRIVE	21.75				21.75
[90158] 265 CAYS DR #2107 RPL	103.02	25.00			128.02
[90159] 108 NEWPORT CAY	77.38				77.38

Port of the Islands Community Improvement District Utility Charges - Aging Report
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Customer	Current	30 Days	60 Days	90 Days	Total
[90160] 360 STELLA MARIS2404 CPL		25.00			25.00
[90164] 167 CAYS DRIVE	59.52				59.52
[90165] 25077 PEACOCK LN#102	79.60				79.60
[90166] 25009 PEACOCK LN 0C 1-201	25.76				25.76
[90167] 25033 PEACOCK LN#102	17.17				17.17
[90168] 119 NEWPORT DR	89.77				89.77
[90171] 254 NEWPORT DR #401 LEFT	42.93				42.93
[90172] 0 COMMON AREA	29.74				29.74
[90173] 0 EVENING STAR CAY POOL LPL	25.76				25.76
[90174] 142 NEWPORT DR 1407 RIGHT	403.50				403.50
[90178] 269 SUNRISE CAY#2 CPL	17.17				17.17
[90182] 111 MORNING STAR CAY	23.20				23.20
[90186] 25013 PEACOCK LN#102	60.10				60.10
[90190] 130 EVENINGSTAR CAY LPL	8.59				8.59
[90197] 112 MORNING STAR CAY	130.26				130.26
[90198] 169 VENUS CAY	161.58				161.58
[90202] 350 NEWPORT DR#1912 LEFT	8.59				8.59
[90203] 104 MORNING STAR CAY	100.47				100.47
[90206] 206 NEWPORT DR #810 RIGHT	68.68				68.68
[90207] 179 EVENINGSTAR CAY LPL RPL	40.37				40.37
[90210] 25073 PEACOCK LN#101	8.59				8.59
[90214] 270 STELLA MARIS DR LPL	42.93				42.93
[90215] 183 EVENINGSTAR CAY	38.92				38.92
[90216] 25057 PEACOCK LN#202		25.00		67.93	92.93
[90219] 242 NEWPORT DR #507 LEFT	25.76				25.76
[90227] 176 CAYS DR	115.96				115.96
[90228] 314 NEWPORT DR #1603 RIGHT	8.59				8.59
[90234] 25106 PEACOCK LN#101	68.68				68.68
[90237] 333 SUNRISE CAY APT 9	51.51				51.51
[90240] 12929 UNION ROAD GU	128.78				128.78
[90247] 25058 PEACOCK LN#201	51.51				51.51
[90250] 326 NEWPORT DR #1702 LEFT	8.59				8.59
[90252] 208 CAYS DRIVE	4.92				4.92
[90253] 142 NEWPORT DR 1405 LEFT	309.06				309.06
[90257] 152 VENUS CAY	80.65				80.65
[90261] 25046 PEACOCK LN#102	42.93				42.93
[90262] 317 STELLA MARIS DR LPL	25.76				25.76
[90264] 275 CAYS DR #2205 LPL		25.00	42.93		67.93
[90267] 302 NEWPORT DR 1503 LEFT	8.59				8.59
[90273] 158 EVENINGSTAR CAY	12.94				12.94
[90274] 25085 PEACOCK LN#201	34.34				34.34
[90275] 136 WILDERNESS CAY	57.21				57.21
[90276] 290 NEWPORT DR #104 REAR	8.59				8.59
[90279] 266 NEWPORT DR #301 LEFT	25.76				25.76
[90285] 317 SUNRISE CAY 104 CPL		25.00	8.59		33.59
[90288] 205 SUNRISE CAY#103 CPL	17.17				17.17
[90291] 25081 PEACOCK LN#102	17.17				17.17
[90295] 158 WINDWARD CAY	107.06				107.06
[90296] 380 STELLA MARIS2605 CPL	42.93	25.00			67.93
[90297] 239 CAYS DR RIGHT	77.27				77.27
[90300] 135 WINDWARD CAY	72.60				72.60
[90303] 203 EVENINGSTAR CAY RPL	37.72				37.72
[90307] 25073 PEACOCK LN#102	8.59				8.59
[90308] 309 STELLA MARIS DR LPL	85.85				85.85
[90309] 255 CAYS DR #2005 LPL	34.34				34.34
[90311] 182 SUNSET CAY	79.06				79.06
[90313] 182 NEWPORT DR 1008 LEFT	85.85				85.85
[90322] 104 NEWPORT CAY	199.76				199.76
[90330] 174 EVENINGSTAR CA	18.85				18.85
[90337] 132 EVENINGSTAR CAY	3.40				3.40

Port of the Islands Community Improvement District Utility Charges - Aging Report
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<u>Customer</u>	<u>Current</u>	<u>30 Days</u>	<u>60 Days</u>	<u>90 Days</u>	<u>Total</u>
[90339] 146 WINDWARD CAY	10.15				10.15
[90340] 275 CAYS DR #2206 LPL	68.68				68.68
[90346] 231 CAYS DR LEFT	42.93				42.93
[90349] 162 NEWPORT DR 1205 RIGHT	34.34				34.34
[90350] 266 NEWPORT DR #305 RIGHT	51.51				51.51
[90351] 110 MORNING STAR CAY	51.89				51.89
[90357] 25068 PEACOCK LN#101	103.02				103.02
[90359] 107 MORNING STAR CAY	186.78				186.78
[90360] 266 NEWPORT DR #311 RIGHT	8.59				8.59
[90366] 338 NEWPORT DR #1802 LEFT	0.18				0.18
[90371] 350 NEWPORT DR#1911 LEFT	8.59				8.59
[90372] 350 NEWPORT DR#1906 LEFT	85.85				85.85
[90374] 25009 PEACOCK LN#202	17.17				17.17
[90376] 150 WINDWARD CAY	60.10				60.10
[90378] 350 NEWPORT DR#1901 LEFT	8.59				8.59
[90380] 350 NEWPORT DR#1907 LEFT	8.59				8.59
[90381] 285 STELLA MARIS DR LPL	25.76				25.76
[90386] 266 NEWPORT DR #302 LEFT	369.16				369.16
[90387] 134 WINDWARD CAY	54.41				54.41
[90388] 152 EVENINGSTAR CAY	77.38				77.38
[90391] 25106 PEACOCK LN#102	8.59				8.59
[90393] 329 STELLA MARIS DR RPL	8.59				8.59
[90397] 269 STELLA MARIS DR LPL	8.59				8.59
[90400] 326 NEWPORT DR #1712 RIGHT	68.68				68.68
[90402] 100 NEWPORT CAY	203.68				203.68
[90406] 182 NEWPORT DR 1009 LEFT	34.34				34.34
[90407] 25054 PEACOCK LN#201	17.17				17.17
[90415] 162 SUNSET CAY	37.72				37.72
[90416] 278 NEWPORT DR #208 RIGHT	17.17				17.17
[90419] 100 MORNING STAR CAY	79.06				79.06
[90420] 333 SUNRISE CAY#5 CPL	34.34				34.34
[90423] 183 SUNSET CAY	237.22				237.22
[90425] 114 NEWPORT CAY	46.06				46.06
[90426] 25073 UNION RD	691.49				691.49
[90428] 360 STELLA MARIS2405 CPL	3.82				3.82
[90429] 302 NEWPORT DR 1502 LEFT	17.17				17.17
[90435] 326 NEWPORT DR #1710	85.85	25.00	85.85		196.70
[90440] 254 NEWPORT DR #404 RIGHT	8.59				8.59
[90442] 266 NEWPORT DR #308 LEFT	8.59				8.59
[90443] 162 NEWPORT DR 1204 RIGHT		25.00	10.00		35.00
[90445] 116 NEWPORT CAY	246.87				246.87
[90448] 385 STELLA MARIS2704 CPL	68.68				68.68
[90451] 211 CAYS DRIVE	170.64				170.64
[90454] 25013 PEACOCK LN #202	25.76				25.76
[90458] 154 WINDWARD CAY#39	111.61				111.61
[90460] 0 DOCK ABC	8.59				8.59
[90471] 275 CAYS DR #2208 RPL	77.27				77.27
[90472] 350 NEWPORT DR#1903 LEFT	25.76				25.76
[90475] 0 SOUTH HOTEL POOL	349.13				349.13
[90478] 25090 PEACOCK LN#201	8.59				8.59
[90482] 205 SUNRISE CAY#202 CPL		25.00			25.00
[90483] 290 NEWPORT DR #107 REAR	8.59				8.59
[90485] 282 STELLA MARIS DR LPL	25.76				25.76
[90486] 25077 PEACOCK LN#201	54.44				54.44
[90491] 102 MORNING STAR CAY	168.31				168.31
[90493] 255 CAYS DR #2004 RPL	25.76				25.76
[90495] 205 SUNRISE CAY#205 CPL	8.59				8.59
[90496] 189 EVENINGSTAR CAY LPL	59.39				59.39
[90497] 338 NEWPORT DR #1801 LEFT	17.17				17.17
[90504] 125 WILDERNESS CAY CA	41.95				41.95

Port of the Islands Community Improvement District Utility Charges - Aging Report
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<u>Customer</u>	<u>Current</u>	<u>30 Days</u>	<u>60 Days</u>	<u>90 Days</u>	<u>Total</u>
[90505] 325 STELLA MARIS DR LPL	4.90				4.90
[90507] 173 VENUS CAY	17.17				17.17
[90508] 106 MORNING STAR CAY	229.16				229.16
[90509] 124 WILDERNESS CAY	133.39				133.39
[90511] 25013 PEACOCK LN UNIT 201	51.51				51.51
[90512] 326 NEWPORT DR #1711 RIGHT	8.59				8.59
[90513] 245 STELLA MARIS DR RPL	94.44				94.44
[90516] 290 NEWPORT DR #106 FRONT	85.85				85.85
[90517] 25073 PEACOCK LN#201	51.51				51.51
[90520] 333 SUNRISE CAY#8 CPL	54.44				54.44
[90526] 132 WILDERNESS CAY	34.34				34.34
[90527] 375 STELLA MARIS2805 LEFT	51.51				51.51
[90532] 129 NEWPORT DR	167.00				167.00
[90533] 196 CAYS DRIVE	72.60				72.60
[90534] 326 NEWPORT DR #1704 RIGHT	77.27				77.27
[90535] 25084 PEACOCK LN#101	34.34				34.34
[90539] 314 NEWPORT DR #1608 RIGHT	34.34				34.34
[90541] 142 NEWPORT DR 1401 LEFT	8.59				8.59
[90542] 0 STELLA MARIS IRRIG.RPL07269	2.90				2.90
[90544] 360 STELLA MARIS DR BLDG 2400	2,030.58				2,030.58
[90546] 265 CAYS DR #2108 RPL	17.17				17.17
[90552] 301 STELLA MARIS DR LPL	42.93				42.93
[90553] 301 SUNRISE(PPOOL/CABANA)CPL	83.23				83.23
[90554] 333 SUNRISE CAY	340.64				340.64
[90555] 205 SUNRISE CAY CPL	266.80				266.80
[90556] 253 SUNRISE CAY (DOCK MTR)DR	25.76				25.76
[90557-1] 0 MASTER IRRIGATION METER	1,689.67				1,689.67
[90559] 278 NEWPORT DR LEFT	10.14				10.14
[90562] 162 NEWPORT DR LEFT	8.59				8.59
[90564] 290 NEWPORT DR LEFT	7.29				7.29
[90570] 370 STELLA MARIS2503 LPL	100.35				100.35
[90576] 370 STELLA MARIS2508 CPL	25.76				25.76
[90578] 128 WILDERNESS CAY	79.01				79.01
[90579] 25080 PEACOCK LN#202	8.59				8.59
[90584] 326 NEWPORT DR #1701 LEFT	8.59				8.59
[90585] 117 NEWPORT DR	236.99				236.99
[90587] 333 STELLA MARIS DR LPL	25.76				25.76
[90588] 120 WILDERNESS CAY	84.52				84.52
[90599] 317 SUNRISE CAY 102 CPL		3.77			3.77
[90605] 142 NEWPORT DR 1406 LEFT	34.34				34.34
[90609] 221 SUNRISE CAY#202 CPL	25.76				25.76
[90611] 221 SUNRISE CAY#103 CPL	8.59				8.59
[90616] 326 NEWPORT DR #1707 LEFT	25.76				25.76
[90617] 25110 PEACOCK LN#201	34.34	25.00			59.34
[90618] 191 SUNSET CAY RPL	256.22				256.22
[90620] 25090 PEACOCK LN#202	8.59				8.59
[90621] 302 NEWPORT DR 1506 RIGHT	68.68				68.68
[90622] 171 CAYS DR	34.34				34.34
[90623] 375 STELLA MARIS2807 RIGHT				40.00	40.00
[90624] 175 EVENINGSTAR CAY	22.97				22.97
[90625] 25072 PEACOCK LN#201	25.76				25.76
[90627] 206 NEWPORT DR #802 LEFT		25.00			25.00
[90628] 184 CAYS DR	63.61				63.61
[90631] 127 NEWPORT DR	84.20				84.20
[90641] 278 NEWPORT DR #201	60.10				60.10
[90651] 25084 PEACOCK LN #201	77.27				77.27
[90685] 269 SUNRISE CAY#6 CPL	77.27				77.27
[90686] 25069 PEACOCK LN#101	77.27				77.27
[90688] 25029 PEACOCK #101	34.34				34.34
[90690] 25009 PEACOCK LN#102	34.34				34.34

Port of the Islands Community Improvement District Utility Charges - Aging Report
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<u>Customer</u>	<u>Current</u>	<u>30 Days</u>	<u>60 Days</u>	<u>90 Days</u>	<u>Total</u>
[90694] 25094 PEACOCK LN#202	94.44				94.44
[90695] 25069 PEACOCK LN#102	34.34				34.34
[90697] 278 NEWPORT DR #205 LEFT	34.34				34.34
[90699] 25089 PEACOCK LN#101	51.51				51.51
[90700] 365 STELLA MARIS2905 LEFT	51.51	25.00	51.51		128.02
[90710] 266 NEWPORT DR #310 RIGHT	17.17				17.17
[90711] 375 STELLA MARIS2806 LEFT		25.00			25.00
[90713] 123 NEWPORT DR	77.27				77.27
[90718] 266 STELLA MARIS S DR RPL	34.34				34.34
[90720] 253 SUNRISE CAY#202 CPL	58.78				58.78
[90727] 265 CAYS DR #2102 LPL	94.79				94.79
[90730] 156 VENUS CAY	141.28				141.28
[90733] 154 EVENINGSTAR CAY	152.44				152.44
[90736] 105 MORNING STAR CAY	78.83				78.83
[90737] 254 NEWPORT DR #411 RIGHT	34.34				34.34
[90741] 227 CAYS DRIVE	109.87				109.87
[90743] 182 NEWPORT DR 1001 LEFT	77.27	25.00			102.27
[90744] 274 STELLA MARIS DR R07278	77.27				77.27
[90748] 275 CAYS DR #2207 RPL	60.10				60.10
[90753] 0 LEFT SIDE OF MARINA BUILDING	806.99				806.99
[90755] 370 STELLA MARIS 2502 CPL	8.59				8.59
[90756] 254 NEWPORT DR #405 RIGHT	7.94				7.94
[90757] 139 WINDWARD CAY	57.34				57.34
[90764] 218 NEWPORT DR #702 LEFT		69.34			69.34
[90768] 375 STELLA MARIS2803 RIGHT	68.68				68.68
[90772] 25072 PEACOCK LN#101	25.76	25.00			50.76
[90773] 154 NEWPORT DR 1304 RIGHT	17.17				17.17
[90774] 375 STELLA MARIS2801 LEFT	42.93				42.93
[90775] 199 EVENINGSTAR CAY	57.34				57.34
[90779] 365 STELLA MARIS2901 LEFT	42.93				42.93
[90781] 25054 PEACOCK LN#102	34.34				34.34
[90782] 161 CAYS DR	90.00				90.00
[90783] 375 STELLA MARIS2804 RIGHT		25.00		50.00	75.00
[90784] 365 STELLA MARIS2903 RIGHT	68.68				68.68
[90786] 253 SUNRISE CAY#101 CPL	17.17				17.17
[90787] 293 STELLA MARIS DR LPL	68.68				68.68
[90790] 290 STELLA MARIS DR R07290	8.59				8.59
[90791] 218 NEWPORT DR #706 LEFT	10.00				10.00
[90794] 25053 PEACOCK LN#101	25.76				25.76
[90795] 25061 PEACOCK LN#102	34.34	25.00	17.19		76.53
[90802] 150 EVENINGSTAR CAY	4.35				4.35
[90807] 133 WILDERNESS CAY	156.14				156.14
[90812] 182 NEWPORT DR 1003 LEFT	1.27				1.27
[90815] 25029 PEACOCK LN #201	8.59				8.59
[90816] 25085 PEACOCK LN#202		25.00		35.76	60.76
[90818] 25064 PEACOCK LN#102	5.96				5.96
[90819] 138 EVENINGSTAR CAY	23.20				23.20
[90820] 375 STELLA MARIS2807 RIGHT	17.17				17.17
[90821] 385 STELLA MARIS 2708	8.59				8.59
[90822] 375 STELLA MARIS2808 RIGHT	68.68				68.68
[90823] 109 NEWPORT CAY	27.44				27.44
[90824] 380 STELLA MARIS2601 CPL	0.75				0.75
[90825] 318 STELLA MARIS DR L07314	17.17				17.17
[90826] 254 STELLA MARIS DR RPL	17.17				17.17
[90827] 25058 PEACOCK LN#101	8.59				8.59
[90828] 206 NEWPORT DR #803 LEFT	51.51				51.51
[90829] 385 STELLA MARIS2707 CPL		25.00		50.00	75.00
[90832] 254 NEWPORT DR #403 LEFT	8.59	25.00			33.59
[90836] 285 CAYS DR #2304 RPL	8.59				8.59
[90840] 25098 PEACOCK LN#201	77.27				77.27

Port of the Islands Community Improvement District Utility Charges - Aging Report
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<u>Customer</u>	<u>Current</u>	<u>30 Days</u>	<u>60 Days</u>	<u>90 Days</u>	<u>Total</u>
[90841] 278 NEWPORT DR #203 RIGHT	8.59	25.00			33.59
[90842] 370 STELLA MARIS2501 CPL	77.27				77.27
[90844] 230 NEWPORT DR #603 LEFT	51.51				51.51
[90845] 25068 PEACOCK LN#102	8.59				8.59
[90849] 314 NEWPORT DR #1601 LEFT	8.59				8.59
[90850] 191 EVENINGSTAR CAY	20.30				20.30
[90853] 289 STELLA MARIS DR RPL	77.27				77.27
[90856] 350 NEWPORT DR #1902 LEFT	60.10				60.10
[90857] 385 STELLA MARIS2707 CPL	17.17				17.17
[90858] 375 STELLA MARIS2804 RIGHT	103.02	25.00	111.61	153.02	392.65
[90861] 278 STELLA MARIS DR RPL	17.17				17.17
[90863] 302 NEWPORT DR 1510 RIGHT	248.97				248.97
[90867] 302 NEWPORT DR 1509 LEFT	94.44				94.44
[90869] 266 NEWPORT DR #307 LEFT	8.59				8.59
[90871] 269 SUNRISE CAY#5 CPL	94.44				94.44
[90873] 206 NEWPORT DR #804 RIGHT	60.10				60.10
[90874] 350 NEWPORT DR#1909 LEFT	8.59				8.59
[90875] 218 NEWPORT DR #708 LEFT	17.17				17.17
[90876] 242 NEWPORT DR #503 LEFT	8.59				8.59
[90879] 25090 PEACOCK LN#102	25.76				25.76
[90881] 160 VENUS CAY	46.44				46.44
[90882] 290 NEWPORT DR #101 FRONT	8.59				8.59
[90883] 160 CAYS DRIVE	57.43				57.43
[90884] 360 STELLA MARIS2407 CPL	8.59				8.59
[90885] 25061 PEACOCK LN#101	51.51				51.51
[90886] 385 STELLA MARIS2705 CPL	128.78				128.78
[90887] 25089 PEACOCK LN#201	34.34				34.34
[90888] 230 NEWPORT DR #602 LEFT	8.59				8.59
[90889] 285 CAYS DR #2308 RPL	17.17				17.17
[90890] 161 VENUS CAY	8.70				8.70
[90892] 25085 PEACOCK LN#102	34.34				34.34
[90893] 3215 AYS DR	87.05				87.05
[90894] 162 NEWPORT DR 1212 RIGHT	25.76				25.76
[90895] 25029 PEACOCK LANE	124.70				124.70
[90896] 25061 PEACOCK LANE	331.04				331.04
[90897] 25050 PEACOCK LANE	182.80				182.80
[90898] 25053 PEACOCK LANE	105.85	25.00	84.10		214.95
[90899] 25064 PEACOCK LANE	85.55				85.55
[90900] 25080 PEACOCK LANE	415.18				415.18
[90901] 25064 PEACOCK LANE	139.20				139.20
[90902] 25084 PEACOCK LANE	246.02				246.02
[90903] 25069 PEACOCK LANE	156.64				156.64
[90904] 25077 PEACOCK LANE	265.64				265.64
[90905] 25085 PEACOCK LANE	237.30				237.30
[90906] 25098 PEACOCK LANE	195.88				195.88
[90907] 25102 PEACOCK LANE	200.24				200.24
[90908] 25054 PEACOCK LANE	507.98				507.98
[90909] 25013 PEACOCK LANE	93.58				93.58
[90910] 25005 PEACOCK LN (CLUB HOUSE)	405.44				405.44
[90911] 237 SUNRISE CAY#202 CPL	25.76				25.76
[90912] 121 WILDERNESS CAY	107.40				107.40
[90914] 138 WINDWARD CAY	42.93				42.93
[90915] 360 STELLA MARIS2406 CPL	42.93				42.93
[90916] 278 NEWPORT DR #202 LEFT	8.59				8.59
[90921] 25106 PEACOCK LN#201	8.59				8.59
[90922] 164 EVENINGSTAR CAY	211.84				211.84
[90923] 265 CAYS DR #2105 LPL	8.59				8.59
[90924] 365 STELLA MARIS2902 RIGHT		25.00	10.00		35.00
[90926] 275 CAYS DR #2201 LPL		25.00	10.00		35.00
[90927] 302 NEWPORT DR 1505 RIGHT	8.59				8.59

Port of the Islands Community Improvement District Utility Charges - Aging Report
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<u>Customer</u>	<u>Current</u>	<u>30 Days</u>	<u>60 Days</u>	<u>90 Days</u>	<u>Total</u>
[90928] 317 SUNRISE CAY 101 CPL	51.51				51.51
[90929] 365 STELLA MARIS2906 LEFT	8.59				8.59
[90931] 275 CAYS DR #2204 RPL	77.27				77.27
[90932] 218 NEWPORT DR #702 LEFT	8.59				8.59
[90933] 338 NEWPORT DR #1802 LEFT	10.00				10.00
[90934] 205 SUNRISE CAY#202 CPL	10.00				10.00
[90935] 218 NEWPORT DR #706 LEFT	10.00				10.00
Report Total	29,740.58	723.11	431.78	532.14	31,427.61

Account Balances -- As of: 8/31/2019

Port of The Islands Community Improvement District

PORT OF THE ISLANDS CDD BOARD MEETINGS SCHEDULE FOR FY 2019-2020 THIRD FRIDAY OF EVERY MONTH @ 9:00 AM

Friday, October 18th, 2019.
Friday, November 15th, 2019.
Friday, December 20th, 2019.
Friday, January 17th, 2020.
Friday, February 21st, 2020.
Friday, March 20th, 2020.
Friday, April 17th, 2020.
Friday, May 15th, 2020.
Friday, June 19th, 2020.
Friday, July 17th, 2020.
Friday, August 21st, 2020.
Friday, September 18th, 2020.



COMMUNITY FIELD SERVICES

PORT OF THE ISLANDS CID

FIELD MANAGEMENT REPORT FOR SEPTEMBER 2019

Prepared for:

PREMIER DISTRICT MANAGEMENT | 3820 COLONIAL BLVD., SUITE 101 FORT MYERS, FL 33966

Port of the Islands CID

Community Field Services – Field Management Report Site Inspection on 8/29/19

1. Lake Management:

- a. **Lake Maintenance:** No concerns observed with the retention ponds this month. Several different shoreline weeds were observed, a very low presence of algae was present, and the water levels were average for this time of year. Turbidity (cloudiness / murkiness) also remains high throughout all the ponds. Additional pond management details are below.
- b. **Littoral Plants:** No concerns observed this month.
- c. **Shoreline Weeds:** Weed concerns that should be addressed:
 - i. Torpedo grass was observed growing in retention ponds #1 thru 3.
 - ii. Climbing Hemp Vine was observed growing in retention pond #2.
 - iii. Primrose Willow was observed growing in retention pond #2.
- d. **Submerged Weeds:** No concerns observed this month.
- e. **Algae:** Very low presence of Filamentous algae in retention pond #2.
- f. **Fish:** No concerns observed this month.
- g. **Trash:** Multiple new pieces of trash were observed within the 2nd and 3rd retention ponds. We'll have it cleaned up next month.



- h. **Lake Aeration:** No aeration present.
- i. **Shoreline Landscaping:** No new concerns observed this month.
- j. **Lake Bank Erosion:** No concerns observed this month.

2. Roadways:

a. Asphalt:

- i. D&G returned and completed the additional repairs in front of 170 & 182 Newport Drive.



- ii. The small sink hole that was observed in front of 253 Sunrise Cay last month is being addressed by Florida Utility Solutions. They made a watermain repair which created the sinkhole. We'll follow-up with Mitch and see when the sinkhole will be repaired.



b. Potholes:

- i. The small potholes that were found forming on Union Road on the east side of the old hotel have been filled in. We'll purchase a bag of patch mix and will have our maintenance technician fill it in during one of his next visits.

Before & After



- ii. Many new potholes were observed forming on the dirt portion of Union Road.



c. **Curbing / Storm Water Gutters:** No new concerns observed this month.

d. **Street Signage:**

- i. There is algae growing on one of the street signs next to the sales center. We'll have it cleaned up next month.
- ii. There is an old u-channel post on Newport Drive just past the sales center. We'll have it removed next month.



e. **Roadway Landscaping:**

- i. There are three crape myrtles along the 41 median that are dead and still need to be removed and/or replaced by Soto.

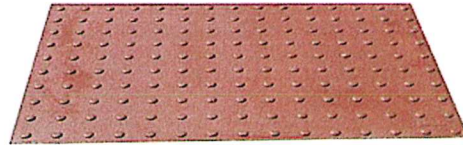


- ii. Hard woods have recently been pruned by Soto. Palm trees still need to be pruned.



f. **Roadway Lighting:** No concerns observed or reported to us this month.

- 3. **Sidewalks:** We met with Tincher concrete on 8/29 and conducted a pre-construction meeting to discuss the project. After the meeting they called us and said that the sidewalk ramp in front of 208 Cays Drive isn't ADA compliant. There is no warning pad present, so they are going to send us a proposal to add one for this location. We'll be checking all the other existing ramps next month to make sure all the other ramps have mats.



4. Storm Drainage System:

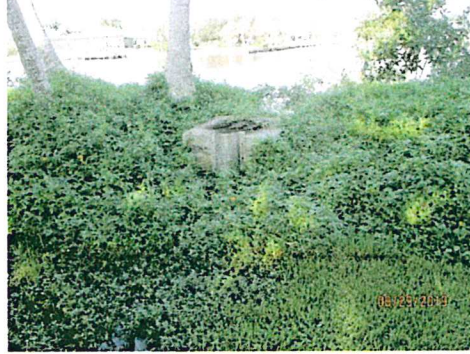
- a. **Catch Basins:** No concerns observed this month. Basins inspected were clear of debris.
- b. **Water Control Structures (WCS):**
 - i. **Sunset Cay:** Thick vegetation growing around the structure. While our technician was onsite on 8/29 we had him clean up the area.
 - ii. **Venus Cay:** Thick vegetation growing around the structure. While our technician was onsite on 8/29 we had him clean up the area.

- iii. **Windward Cay:** Thick vegetation growing around the structure. While our technician was onsite on 8/29 we had him clean up the area.
- iv. **Wilderness Cay:** Thick vegetation growing around the structure. While our technician was onsite on 8/29 we had him clean up the area.

Venus Cay



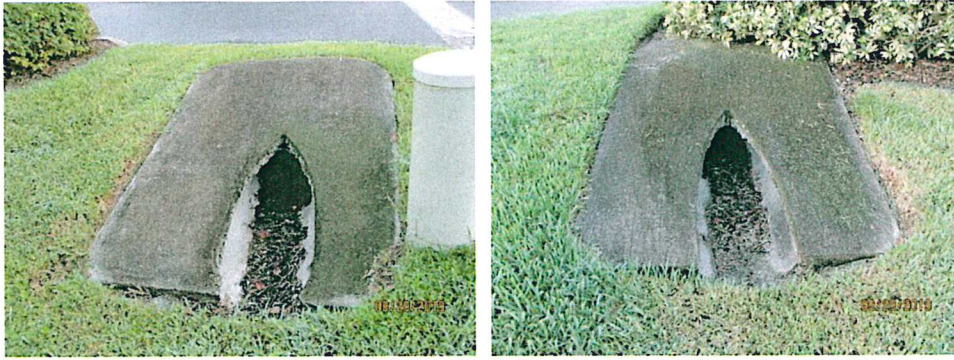
Wilderness Cay



- v. **Water Plant:** WCS clear of debris.
 - vi. **Retention Ponds:** No new concerns observed this month.
- c. **Flumes:** Roadway flumes were cleaned out by our maintenance technician on 8/29/19.



- d. **Culverts:**
- i. Florida Utility Solutions still hasn't flush out the 2 culverts in front of 194-242 Newport Drive & in front of Sunrise Cay. We were informed that the culverts were going to be cleaned out in the middle of August and as of 8/29 nothing has been completed yet. We'll follow up with FUS again.
 - ii. The concrete culverts and catch basins along Newport Drive and Cays Drive will be pressure washed after the rainy season.



- iii. The drainage culvert at 114 Newport Cay remains at least 90% clogged and needs to be cleaned out. This is the address where the homeowner installed a paver driveway and never removed the excess paver sand from inside his culvert.



- e. **Drain Pipes:** No issues observed this month.

f. **Drainage Swales / Dry Detention Ponds / Banks:**

- i. Flooding was observed again within the large retention area in front of the water plant. We tried looking for the drain culvert that runs underneath the south entrance to the plant but the vegetation in the area is just too thick. If the ponds dry out during the winter months the vegetation should be cut down and all the storm water structures within these areas should be thoroughly inspected.

Flooding in Front of the Water Plant



5. **Front Entrance Monuments:** The following issues were observed this month.

- a. **Main Monument:** Mold on the monument needs to be removed with a pressure washer. The two old flag poles are also very moldy and need to be pressure washed. We'll add these items to the maintenance list.



- b. **Side Monuments:** No new concerns observed this month.
- c. **Landscaping:** New weed growth was observed around the ground covers at the Newport Drive entrance.



- d. **Landscape Lights:** No new concerns observed this month.
- e. **Flagpole:** The American Flag has been replaced.
- f. **41 Median:** Water is holding within the median next to the Newport Drive exit and dries out as you head east towards the Faka Union Canal.

Newport Drive Exit Area



Faka Union Canal Area



g. **Cays Drive Entrance:** No concerns observed this month.

h. **Union Road Entrance:** No concerns observed this month.

6. **Irrigation System:** A broken irrigation riser was observed in the 41 median behind the shrubs / dead crape myrtle.



7. **Mosquito Spraying:** No updates or concerns to report this month.

8. **Residential Complaints / Concerns:** No complaints or concerns were reported to us this month.

9. **Non-CID Issues Observed:** None observed.

10. **Fish/Wildlife Observations:**

- | | | | |
|--|--|---|--|
| <input type="checkbox"/> Bass | <input checked="" type="checkbox"/> Bream | <input type="checkbox"/> Catfish | <input type="checkbox"/> Gambusia |
| <input checked="" type="checkbox"/> Egrets | <input checked="" type="checkbox"/> Herons | <input type="checkbox"/> Coots | <input type="checkbox"/> Gallinules |
| <input type="checkbox"/> Anhinga | <input type="checkbox"/> Cormorant | <input type="checkbox"/> Osprey | <input checked="" type="checkbox"/> Ibis |
| <input type="checkbox"/> Woodstork | <input type="checkbox"/> Otter | <input checked="" type="checkbox"/> 1 Alligator | <input type="checkbox"/> Snakes |
| <input type="checkbox"/> Turtles | <input checked="" type="checkbox"/> Other Species: <u>Ducks, 2 Bald Eagles</u> | | |



11. **CID Project Updates:** No new project updates this month.

12. Water Treatment Plant:

- a. **Fire Hydrants:** Fire hydrants still need to be painted.
- b. **Meter Boxes / Valves:** No new concerns observed this month.
- c. **Missing Valve Box Covers at:**
 - i. 168 & 169 Venus Cay.
- d. **Wells:** Vegetation continues to encroach from both sides making the access roadway very narrow. The vegetation needs to be cut back.
- e. **Boil Water Notices:** No notices issued this month.
- f. **Line Breaks / System Concerns:** No concerns observed this month.

13. Soto's Approved Proposals: Below is a list of approved work orders for Soto that we're monitoring. Completed tasks are removed from the list on the following month.

<i>Soto's Lawn Services at Port of the Island</i>			
Estimate #	Date	Description	Status
3004	5/17/2019	Removal of tree stakes from Hurricane Irma at water plant.	75% Completed
3005	5/17/2019	Palm Tree Pruning	Not Completed
3007	5/17/2019	Hardwood Tree Pruning	Completed
3057	6/21/2019	Removal of 2 cripe myrtles on 41 median, 3 pallets of floritam sod, 50 arboricola trinetteunder Queen Emma Plants & mulch	75% Completed
3077	7/26/2019	Remove and replace ficus on 41 that were destroyed by vehicle.	Completed

14. Maintenance Follow-Up Actions: Completed tasks are removed from the list on the following month.

POI CID			
FY 2019 Recommended Project / Maintenance Tasks			
POI RECOMMENDED MAINTENANCE TASKS: UPDATED 8/30/19	DATE REPORTED	VENDOR	PROJECT STATUS
Repair the L on the Hotel / Marina Sign on Newport Drive	10/10/2016		
Repair the leaning over headwall in the retention pond just south of Stella Maris Drive S.	10/10/2016		
Have the broken electrical box near the entrance to the sales center repaired.	8/1/2017		
Remove the debris from the drainage swale on Wilderness Cay.	5/2/2018		
Have the vegetation along the well road cut back.	7/30/2018	Soto	Pending
Vegetation around the Well Stations should be cut back.	7/30/2018	Soto	Pending
Pressure clean the catch basins and culverts along Newport & Cays Drive. Pressure washout front monument & old flag poles.	1/30/2019	CFS	Pending
Replace the damaged fire hydrant roadway reflector in front of 175 Sunset Cay.	6/27/2019	CFS	Completed - WO 1333 August
Remove the broken culvert pieces from the rip rap across from the fire station.	6/27/2019	CFS	Completed - WO 1333 August
Grind down the 5 uplifted sidewalk panels along Cays Drive.	6/27/2019	CFS	Completed - WO 1333 August
Remove the braces from the 3 trees in the open area behind the sales center on Newport Drive.	6/27/2019	CFS	Completed - WO 1333 August
Fill in the potholes forming on Union Road on the east side of the old hotel.	7/30/2019	CFS	Completed - WO 1333 August
Trim back the oak tree branches that are blocking the Windward Cay & Cays Drive roadway signs.	7/30/2019	CFS	Completed - WO 1333 August
Inspect all roadway flumes and remove any silt building up within them.	7/30/2019	CFS	Completed - WO 1333 August
Remove the grass and trash from the storm water structure on the 3rd retention pond on Cays Drive.	7/30/2019	CFS	Pending - WO 1346 Sept
Fill in the void with dirt behind the WCS at the end of Venus Cay.	7/30/2019	CFS	Pending - WO 1346 Sept
Remove the vegetation and silt building up in front of the main drainage culvert at 119 Newport Drive.	7/30/2019	CFS	Pending - WO 1346 Sept
Remove the willow tree from the cabbage palm on Newport Drive	7/30/2019	Soto	Pending
Remove the dead pigmy date palm on the Union Road island.	7/30/2019	Soto	Pending
Remove the brazilian pepper within the sea grapes adjacent to the sales center.	7/30/2019	Soto	Pending
Remove trash from the retention ponds and from the landscaping in front of the community.	8/29/2019	CFS	Pending - WO 1346 Sept
Remove the algae from the street sign next to the sales center.	8/29/2019	CFS	Pending - WO 1346 Sept
Remove the u-channel post just past the sales center on Newport Drive.	8/29/2019	CFS	Pending - WO 1346 Sept